

UJSS BOARD OF TRUSTEES MEETING
Thursday, October 24, 2024, 6:30 p.m., via Zoom and in person
Minutes



Present in person: Lisa Dahlquist, Lucy Bunch, Andry Cramer, Susan Davis-James, Roger Jones, Janet Lopes

Present on Zoom: Leanna Pierson, Sally Wilkins, Victoria Owens

6:30 Janet read the opening and Roger lit the chalice.
September minutes were approved.

Board Business

1. Strategic Plan Small Group Update:

The small group leading the initial review of the Strategic Plan consists of Janet Lopes, Victoria Owens, Andy Cramer, Roger Jones and Lucy Bunch.

The Small Group's assessment is that the Goals are fine, they don't need revision, outside of maybe some wordsmithing.

The Action Plan is where the Implementation Activities are, and the upcoming work will focus on those. Next steps for the Small Group include:

- 1) Propose some edits
- 2) Get input from PC and JET. The liaisons will ask for input by January and come back to report to BOT after that.

The primary area of focus for BOT will be Goal 4. The Goal should be reworded. Within that goal, the Communication Plan will be the focus. The group discussed this item for some time. Some of the takeaways:

- The current wording of "develop a comprehensive communication strategy..." is very ambitious and it may be more useful to pare it down.
- The Small Group may reach out to the folks who worked on this Strategic Plan 5 years ago and get their input on what were the complaints/unmet needs/wants that drove this version of the plan.
- Andy will draft revised language for this communication objective.

2. Congregational Meeting Final Details

Clarified Zoom voting questions.

Janet will be the Zoom Liaison that reports Zoom counts and monitors chat for questions or comments.

Discussed timing for Zoom vs. in-person voting.

Worked out roles for congregational meeting.

3. Building Rentals follow-ups:

Janet will talk to Tikki about being a resource for information and will reach out to Tina tomorrow. Roger will reach out to Linda Clear.

Administrative Report: Lucy Bunch

- Krystal has started her 4-day 10-hr schedule. Work days are Sunday, Wednesday, Thursday, and Friday.
- Rentals are doing well. There have been 2 campus reservations for April and the totals are looking better than the last two years.
- Kenny, the person living in the van in the parking lot, has been helping out with activities on campus, including being night watchman and helping with event set up and take down. We have now officially put him on payroll. We have unutilized custodian hours that we can allocate for him.
- The final solar county sign-off will be tomorrow!
- We will buy a new copier.

Treasurer's Report: Victoria Owens

Written Report. Victoria noted that we're on budget, within 3% of budgeted funds for this time.

Ministers' Report – Rev. Roger Jones, Rev. Lucy Bunch

Written Report.

Committee Substantive Issues, as needed

- a. Program Council, Janet Lopes: Sent Strategic Plan items. She requested response by January.
- b. APMC (Administration and Property Management): Grasshoppers will be no more after January 1st. There hasn't been anyone to step up to lead the group. Fund-a-Need will be for a new gas stove, refrigerator and freezer.
- c. FRST (Fundraising Strategy): Annette Emery is the 1st chair. Celia and Andy will co-chair the Pledge Drive. FRST is considering creating a Memorial Wall by the meadow.
- d. Nominating Committee, Sally Wilkins: Met for orientation. Work will start the 1st of the year.
- e. Social Justice Coordinating Council, Andy Cramer: details are in Minister's Report.
- f. Safety Committee, Susan Davis-James: moving to quarterly meetings. No meetings yet.
- g. UUA and PWR: UUA has a webinar on growing our congregations.

Board Update for Leadership Message published in November: Leanna
Closing: Janet

8:00pm Meeting Adjournment