

UUSS BOARD OF TRUSTEES MEETING
Thursday, August 22, 2024, 6:30 p.m., via Zoom and in person
Minutes



Present in person: Lisa Dahlquist, Anara Guard, Andy Cramer, Janet Lopes, Lucy Bunch
Present on Zoom: Dawn Huebner, Leanna Pierson, Sally Wilkins, Victoria Owens, Susan Davis-James

6:30 Dawn read the opening and lit the chalice.
July minutes needed two corrections: deficit as % of budget and completing transfer of UUSS funds to a different bank.

Board Business

1. Recap and follow ups from Board Retreat
Follow ups:
Set schedule for Strategic Plan Updates
Clarify goal of “Create documentation for groups”
Review Master Plan
2. Review Social Media Task Force Draft Charge
The board engaged in a discussion of the broad nature of the charge and whether it should provide more direction. Discussion points included:
 - The impetus for increasing social media presence was to increase site rentals. Should that be the main priority? And if so, the actions should include more than social media (bridal fairs, other advertising, etc.)
 - We have two members with experience who are interested in helping in this space, what is their preference, what are they interested in doing?
 - Lucy noted that we do have a social media presence via Facebook, should the focus be on expanding it?

Next steps: focus on our volunteers and how they want to be engaged, discuss with staff what current process is and how to expand it, start with increase of site rentals as our primary goal.

3. Vote to adopt the 2025 Restatement of the Unitarian Universalist Organizations Retirement Plan
Victoria explained that the purpose of the restatement is to comply with current laws and to make it easier to administer (clarifying what the retirement plan includes and what it doesn't). The vote is mainly administrative.
Victoria moved that the board approve the 2025 Restatement of the Unitarian Universalist Organizations Retirement Plan. Janet seconded the motion. Motion carried.

Treasurer's Report: Victoria Owens

Victoria noted that it's the beginning of the year and there are no long-term trends. Our finances are good. New board members asked clarifying questions about the different financial documents and where they are posted or stored. Victoria explained and followed up with an email with the details, for our reference.

Ministers' Report – Rev. Lucy Bunch

Lucy updated the board on the plan for office staff to move to an alternative schedule. Krystal will move to 4/10s (Tues-Fri, 10 hrs/day) and Elaine will stay on 5/8s. Lucy will submit paperwork to the labor relations board to formalize the arrangement.

Committee Substantive Issues, as needed

- a. Program Council: no report this month
- b. APMC (Administration and Property Management): Lucy gave the board a heads-up that there will be a bid to use endowment funds to get a new server, projector, screen and microphone for use by AV team.
The Chancel is being leveled.
- c. FRST (Fundraising Strategy): no report this month
- d. Nominating Committee: no report this month
- e. Social Justice Coordinating Council: no report this month
- f. Safety Committee: no report this month
- g. UUA and PWR: no report this month

Board Update for Leadership Message published in September: Dawn
Closing: Anara on behalf of Dawn

7:40 Meeting Adjournment