

## UJSS BOARD OF TRUSTEES MEETING

Thursday, September 28th, 2023, 6:30 p.m., via Zoom and in person

### Minutes



Present in person: Lisa Dahlquist, Susan Davis-James, Anara Guard, Jed Shapiro, Lucy Bunch, Leanna Pierson

Present on Zoom: Denis Edgren, Sally Wilkins, Rosemary Dodd, Victoria Owens

6:30 Anara welcomed board members.  
Leanna read centering piece for Chalice Lighting.  
July corrected minutes and August minutes were approved.

#### Board Business

1. Meeting timekeeper: Susan volunteered to keep us to the schedule.
2. Parking Lot: Lisa will keep a "Parking Lot" list for items that come up in meetings that need to be discussed at a future time.
3. Member directory, Breeze implementation initial feedback: pilot testers all reported good results (easy to use!). Next steps: roll out to all members. Proposed message for roll outs:
  - a. Explain how directory access will work
  - b. Tell folks they can call the office to opt-out of having their information displayed in the directory. Note that if you are opting-out, you can't get access to others' information.
  - c. Invitations will be in phases. You don't have to accept the invitation.
4. Fund-a-need recommendation from Board – Accessible doors: There was a request from auction team for the board to make a recommendation for the Fund-a-need. The board recommends Accessible Doors for the sanctuary building.
5. Meadow Project Phase 3: Using Fund-a-need to fund the accessible doors leaves the Meadow Project Phase 3 unfunded. The board discussed options to fund that phase of the Meadow Project. Victoria motioned to use Capital Outlay to fund the \$12,000 for it. Lisa seconded. Motioned passed.
6. Tree Trimming: Trees need to be trimmed on our campus, including the heritage valley oaks. The cost requires a funding source. Denis recommended using bequest money for this need. Sally motioned to approve the funding of the full amount of \$26,550 recommended by APMC from bequest. Victoria seconded. Motion passed.
7. Congregational Meeting prep: Agenda was finalized

Treasurer's Report: Victoria Owens - Written report

Victoria brought up the need for volunteers to count cash – 2 people need to count. Sally suggested some changes to current practice to reduce counting time and the need to do it on weekdays. Sally committed to finding volunteers. Victoria and Sally will work together to refine plan and write up procedures so Sally can find appropriate volunteers.

Ministers' Reports - Rev. Lucy Bunch - Written report

Committee Substantive Issues, as needed

- a. Program Council: Susan Davis-James

- Will add their message to consolidated monthly leadership update message.
- They are preparing for congregational meeting report and Unsung Hero Award.
- b. APMC (Administration and Property Management): Denis Edgren
  - Roof repair will happen in November.
  - Still working on solar bids.
- c. FRST (Fundraising Strategy): Jed Shapiro
  - Need leadership transition. FRST needs to draft something to include in leadership update.
- d. Nominating Committee: Hally Cahssai
- e. Social Justice Coordinating Council: Leanna Pierson
- f. Safety Committee: Denis Edgren

Recap board decisions for September Monthly Board Update: Leanna

Closing: Leanna

The board update will now be a “Leadership Update” and will include a paragraph from Program Council and a paragraph from Treasurer.

8:36 Meeting Adjournment