

UOSS BOARD OF TRUSTEES MEETING

Thursday, June 22, 2023, 6:30 p.m., via Zoom and in person

Minutes



Present in person: Sally Wilkins, Hally Cahssai, Susan Davis-James, Frances Myers, Anara Guard, Marilyn Reynolds, Jed Shapiro

Present on Zoom: Victoria Owens, Denis Edgren

Guests: Lisa Dahlquist; Molly Stuart, Leanna Pierson

6:30 Anara Guard welcomed board members and guests and established a quorum. Susan Davis-James read Chalice Lighting and Centering. May minutes were approved.

Board Business

1. GA Update: Sally reported that the watch party is going great. There have been 9 visitors in the last 2 days and hopefully a lot of people will be able to attend the Ware Lecture on Saturday. Leanna replaced Marlana as a delegate because Marlana had conflicts. Leanna reported that they have voted to adopt the rules of procedure and voted on 5 amendments so far.
2. Board Orientation for new members will be on Sunday, July 16th, noon-1:30 pm, in Room 9. Anara and Victoria will orient Lisa and Leanna on practical Board matters prior to the Board Retreat in August. All are welcome.
3. Board Retreat will be on Saturday, August 19, 9-noon in the library.
4. Additional Issues
 - a. New custodian, Kelvin Jones, will start on July 13th and will work 2 Sundays per month.
 - b. Reminder to do the survey for Lucy's evaluation!
 - c. Sign your name for the Board Message and Opening/Closing Sign-Up sheet!
Hally suggested that since the Executive Committee members have more responsibilities than the members-at-large, the members-at-large could be in charge of writing up the board message. All agreed that would be a good way to go.

Treasurer's Report: Victoria Owens - Written report

Victoria noted that we're in the black by the end of May and she expects we will end the year in the black.

Finance committee recommend a change to the Heritage Funds policy:

Use of Funds: Expenditures of Heritage Funds must be approved by the Board of Trustees. The Board may authorize expenditures from the Heritage Fund at any time. No minimum expenditure is required. The maximum expenditure is limited to the balance of the Heritage Fund at the time the expenditure is authorized.

Sally Wilkins moved to adopt it, Frances seconded. All were in favor, none opposed.

Ministers' Reports - Rev. Dr. Roger Jones and Rev. Lucy Bunch - Written report

Ministers' evaluations: Roger's evaluation has been completed and Lucy's is ongoing. The evaluation committee conducted surveys of the congregants and spoke with staff members for their views of the

ministers' strengths and challenges. Aggregate, confidential findings are shared with the ministers in a written report and in a face-to-face meeting.

Ministers' evaluations lessons learned: Next time, outline areas of responsibility for each minister when asking for congregant input, since they handle different matters and members don't always know what those are.

Committee Substantive Issues, as needed

- a. Program Council: Susan Davis-James.
 - a. Terrie Taylor has volunteered to be co-chair of the Memorial Service Group
 - b. Still looking for coordinators for bookstore and Mah-jongg
 - c. Activity fair – in pre-planning stage, /scheduled for Sept. 10
 - d. PC retreat-in August
- b. APMC (Administration and Property Management)
 - a. Solar project: Have received 2 quotes, wants Board member to participate in a small group. Denis volunteered.
- c. FRST (Fundraising Strategy): Jed Shapiro
 - a. Fall Auction on November 4: Need someone to lead it. Anara will check to see if there's a job description for the Chair position to clarify role.
 - b. Broadway and Beyond concert on June 4: well attended and a good concert. No accounting yet, although estimated at least \$1000 was raised.
 - c. Sunday, August 27: Concert with Irina and Tom Derthick featuring Russian composers.
- d. Nominating Committee: Hally Cahssai
 - a. Meeting weekly, looking at documentation year-round.
- e. Justice and Equity Team (JET): Frances Myers – A meeting was scheduled for BIPOC congregants.
- f. Social Justice Coordinating Council: Frances Myers
 - a. discussing taking the lead on fundraising for social justice groups
 - b. Working on forming a Rapid Action Team. Lisa Bunker taking the lead.
- g. UUA Denomination Issues - Sally Wilkins – will follow UUA's agendas to keep people aware of activities. GA is going smoothly.
- h. Safety Committee: Denis Edgren –There are five folks who want to get involved and Denis has briefed them, plans to coordinate a meeting.

Website and digital security: Given our reliance on digital channels for communication and activities, the board discussed contracting for a security assessment of technical and procedural vulnerabilities and recommendations for improvements. The Board will discuss further at July meeting or at the Retreat.

Next Meetings:

- a. Executive Committee Meeting (via Zoom): July 10, at 5 pm

- b. Board Meeting (via Zoom & in person): July 27, 6:30 pm.; July Chalice Lighting and Closing – Lisa Dahlquist

Closing: Susan Davis-James

8:00 Meeting Adjournment