

UUSS BOARD OF TRUSTEES MEETING

Thursday, December 22, 2022, 6:30 pm, via Zoom and in person

MINUTES



Present in Person: Anara Guard, Frances Myers, Susan Davis-James, Roger Jones, Lucy Bunch

Present via Zoom: Hally Cahssai, Denis Edgren, Victoria Owens, Jed Shapiro, Sally Wilkins

Not Present: Marilyn Reynolds

6:30 Anara Guard opened the meeting and established a quorum. Frances Myers read the chalice lighting. The November minutes were approved without changes.

Board Business

1. Update on Leadership Development:
 - a. Sally Wilkins is the board representative for the Feb 12 Leadership event. This is a joint event with the Program Council. Board members are encouraged to attend.
 - b. Job descriptions for each of the officer positions and members at large need to be completed by the January board meeting. Hally offered to draft the member at large description.
 - c. Board members will have specifically colored name tags
 - d. Frances suggested having leadership opportunities (different than volunteers) in the monthly board update
 - e. Tina Chiginsky-Lawrence, Program Council, will be conducting a survey of UUSS leadership
2. Treasurer's Report: Victoria Owens - Written report presented
3. Budget Priorities
 - a. Each board member and minister was asked to prioritize a wish list of what to do with the \$200,000 in bequests funds and also the priorities for the 2023-24 operating budget.
 - b. After much discussion the following were agreed upon:
 - i. Providing seed money for a major capital expense like repaving the parking lot, the remainder would be funded via a fundraising campaign
 - ii. Creating a fund to start a capital campaign in the future
 - iii. Re-negotiating our loan with the Endowment
 - iv. Ensuring that our staff and ministers are being appropriately compensated via UUA guidelines and per work performance
 - c. Tasks to be completed before the January Board meeting
 - i. Lucy will check with APMC about large capital projects like the parking lot
 - ii. Denis will work with the Endowment Committee to create a plan for paying the loan
 - iii. Jed and Roger will talk to FRST/Stewardship about funding the ministerial intern and helping to get all of our staff to the UUA salary midpoint
 - iv. Victoria will take the priorities to the finance committee
4. Additional Board Business
 - a. Frances suggested that the Board Goal "Personnel and Compensation" be moved to the January & February meetings and Board Goal "Communications" be moved to March/April.
 - b. Nominating Committee members will be attending the January meeting to discuss their process and leadership development
 - c. Safety Committee - to be discussed in January

Ministers' Reports - Rev. Dr. Roger Jones and Rev. Lucy Bunch

Written report presented. Roger said Crystal Fountain would be the new RE Coordinator, start date Jan 9.

Committee Substantive Issues if needed

- a. Program Council: Susan Davis-James
- b. APMC (Administration and Property Management)
- c. FRST (Fundraising Strategy): Jed Shapiro
- d. Nominating Committee: Hally Cahssai
- e. Racial Justice Committee: Frances Myers
- f. Social Justice Coordinating Council: Frances Myers
- g. UUA Denomination Issues - Sally Wilkins

Frances read the closing, meeting adjourned at 8:45 pm

Susan Davis-James will do the December Board Update

Next Meetings:

1. Executive Board Meeting (via Zoom): January 9, at 5 pm
2. Board Meeting (via Zoom & in person): Thursday, January 26, 6:30 pm.; Frances will ask Marilyn Reynolds will be do the opening and closing.