

**UUSS BOARD OF TRUSTEES MEETING**  
 Thursday, July 28, 2022, 7:00 p.m., via Zoom and in person

**Minutes**



**7:00 Welcome to the Board and guests - Anara Guard**

- Establishment of a quorum
  - Present in person: Marilyn Reynolds, Lucy Bunch, Roger Jones, Anara Guard, Frances Myers
  - Present via Zoom: Sally Wilkins, Victoria Owens, Jed Shapiro, Hally Cahssai, Denis Edgren
  - Not Present: Susan Davis-James
  - Guest: Mario Giacamoto
- Chalice Lighting and Centering: Denis Edgren
- June minutes approved as submitted

**Board Business**

- Orientation & Retreat
  - The Orientation for new board members will be Wednesday, August 24, 6 - 7:30 pm on Zoom
  - The Board Retreat is on Saturday, August 27 from 9:30 to 1 at UUSS in the Library. Anara will be talking with Roger and Lucy to finalize the agenda
  - Anara asked that since the Orientation and Retreat were the same week as the August BOT meeting, should we cancel? After a brief discussion, members were asked to check in with their committees to see if there would be a need for the BOT to meet. The Executive Committee will make the decision at their meeting.
- 2022-23 Liaisons Assignments for Committees/Councils/Task Forces
  - Anara mentioned that in the past we have had a liaison to the Safety Committee, but that committee is not currently meeting
  - Frances asked if there would be a liaison to the Committee on the Ministry, Anara said it would be discussed at the retreat.

Administration and Property Management (APMC)	Susan Davis-James
Endowment Committee	Denis Edgren
Finance Committee	Victoria Owens
Fundraising Strategy (FRST)	Jed Shapiro
Homeless Resource Task Force	Frances Myers
Nominating Committee	Hally Cahssai
Program Council	Marilyn Reynolds

Racial Justice Committee/Social Justice Council	Frances Myers
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- Organizing annual calendar relevant to board work
  - Anara noted that Frances had included a draft calendar on the agenda. Suggestions were made of events to add as well as a place for notes. The calendar will become part of the agenda template.
  - Current calendar

Event	Date/Time	Notes
New Member Orientation	August 24, 6 - 7:30	Zoom
Board Retreat	August 27, 9:30 to 1	Zoom & In-person
Fall Congregational Meeting	October 23	
Auction	November 6 or 12	
Recruit - GA Delegates		
Budget/Review of contracts, letters of intent	February	Exec & Board Meetings
Stewardship Campaign		
Spring Congregation Meeting	May	Before May Board Mtg
General Assembly	June 21 - 25	

**Treasurer’s Report:** Victoria Owens presented the June reports which were also end of the year financials. See document sent separately.

- UUSS financials are still looking very good even with as Lucy Bunch mentioned, there was an extra payroll. Victoria asked for the final stewardship numbers, Sally or Roger will get them.
- Victoria Owens, Treasurer asked that the board to consider the following resolution  
*The Board of Trustees of UUSS grants authority to Victoria Owens, Treasurer to act as an authorized signer for UUSS in all matters relating to the estate of Richard Hayden. This authority includes but is not limited to authorization to sign the Claimant Statement for the annuity left to UUSS by Mr. Hayden. Denis Edgran moved, Marilyn Reynolds seconded, no discussion, unanimous vote to approve.*

**Ministers’ Reports** Rev. Dr. Roger Jones and Rev. Lucy Bunch

A written report was sent prior to the meeting.

- Michele Ebler, Bookkeeper is leaving to take a position with San Juan School District. She has been with UUSS for 16 years. The BOT expressed great appreciation for all Michele has done for UUSS. Lucy has begun interviewing for the position. Her top candidate is currently working part-time for UU Davis. If this person takes the job she would start on August 22. Lucy and Victoria have been working with Michele to handle the bookkeeping/payroll responsibilities during the interim.
- Jesus Hoyos, Custodian has left UUSS. A new custodian has been hired Chuck Augustine
- The congregation has been notified that Michele and Jesus are leaving.
- Miranda Massa, Religious Education (RE) Coordinator has resigned. Her last day will be the end of October, a three month time period which is what UUA recommends for that position. She and Roger will be working on a transition plan including how to let the congregation know and recruiting a new RE Coordinator. The announcement to the congregation will be in a few weeks. Roger noted that Miranda has been involved with UUSS and RE for nearly 16 years and that her service is appreciated.

**Liaison Reports** Written reports are sent to Board members prior to the meeting.

- Program Council - Retreat is in July, membership committee needs revamping
- FRST - Still looking for leadership for the Fall Auction
- APMC - Congregation is reviewing/commenting on the meadow project. The large grassy area has been the center of the discussion
- Racial Justice - from GA there was a lot of discussion about the changes to Article 2 which is the part of the UUA by-laws that defines what it means to be a UU, including the wording of our Principles and Values. Members of the committee who attended GA as delegates suggested that they would like to report back to board

**Board Update to Congregation** - Victoria Owens

**Next Meetings**

- Executive Board Meeting (via Zoom): Monday August 8, at 5 p.m.
- Board Meeting (via Zoom & in person): Thursday, August 25, 7 p.m.; Hally to provide chalice lighting and centering

**8:35 Meeting Adjournment - Closing words Denis Edgren**

Minutes prepared by Frances Myers, Secretary