

UUSS BOARD OF TRUSTEES MEETING
Thursday, Dec. 16 2021, 7:00 p.m., via Zoom
MINUTES



7:00 Present: Anara Guard, David Harlow, Denis Edgren, Eric Ross, Frances Myers, Hally Cahssai, Rev Lucy Bunch, Marilyn Reynolds, Rev. Roger Jones, Victoria Owens Absent: Linnea Stanton

Welcome to Board: Tonie Darling Establish quorum
Chalice Lighting and Centering: Hally Cahssai

7:05 Consent Agenda Items below were approved
Approve November meeting draft minutes.
Sign ups
Community partners schedule for 2022** see below

7:15 Board Business

Homelessness Resource Assessment Task Force charter to address policies and procedures re: homeless requests -- Eric moved, David seconded to adopt. Unanimously approved. Frances will include news about it in the January board message.

Covid policy –Our contact tracing worked well with one case. Eric moved and Tonie seconded: Effective January 2nd, congregants attending services must show proof of being fully vaccinated if eligible. Passed unanimously.

Board communications with congregation – Frances Myers. The process is: each month a board member drafts, circulates to board for comments with a time limit for responses, then send to Krystal and ask her to also send it out in paper. She will coordinate with the ministers when to send it out via email (near the end of the month). Victoria will upload it each month to the UUSS website. Anara created a word doc describing the process and uploaded to dropbox, under Processes and procedures. Frances will add the template there, using the Dec/Jan message.

Volunteer request and opportunity process – Tina Chiginsky will attend the January meeting to discuss.

We recommend emailing individual members of board while the listserv is unreliable in reaching all members.

7:45 **Treasurer’s Report** – Victoria Owens. See separate report.

7:50 **Ministers’ Report** - Rev. Dr. Roger Jones and Rev. Lucy Bunch. Gifts are being raised for non-clergy staff. The clergy open house hosted on 12/15 with 23 adults, 3 children. Refugee Support winter kits for IRC had a goal of 50 and delivered 80. RJ retreat discussed not having “suggested donations” of \$5 for times like Soup Sunday and have donation basket instead with no set amount. The board discussed the idea and decided to first have FRST consider the options for “less transactional soup”.

FRST authorized another end-of-year donation appeal to reduce our debts and/or contribute to Heritage Fund. Snail mailing will go out this week to current donors. Email blast on Sunday or Monday.

8:00 Committee Substantive Issues

- a. **Program Council:** Marilyn Reynolds, Liaison. Very busy, making meetings more efficient. In process of asking for budget requests from committees by February. Program cards nearly complete and will go to printer soon. Theater One starting rehearsals in January.
- b. **APMC (Administration and Property Management):** Eric Ross. No meeting this month but many tasks are lined up for 2022. Connect with Eric or Glory Wicklund for more.
- c. **FRST (Fundraising Strategy Committee):** David Harlow, Liaison. Working on services-only auction this spring, likely March. Stewardship campaign will primarily be in April. Full-blown auction with dinner, raffles, etc. in the fall. Still lacking committees and chairs for auctions. Stewardship will start meeting in January.
- d. **Safety Committee:** Denis Edgren, Liaison. No meeting this month.
- e. **Nominating Committee:** Hally Cahssai, Liaison. Has been meeting, tapping various people to serve on committees. *Discussion*—do we need chairs for every committee? Very few chairs are elected by congregation, so committee could choose other ways, including co-chairs. Future meeting: focus more on leadership issues.
- f. **Racial Justice Committee:** Frances Myers, Liaison. Continuing their Monday night engagements for now; developing toolkit to help move the matrix forward, and a four-course adult offering centered on racial justice/white supremacy.

Next Meetings:

- a. Executive Board Meeting (via Zoom): Monday Jan. 10, 5:00 p.m.
- b. Board Meeting (via Zoom): Thursday, Jan. 27, 7:00 p.m.; Marilyn Reynolds to provide chalice lighting and centering

Closing: Hally Cahssai

8:30 Meeting Adjournment

** JANUARY Black Child Legacy Campaign
FEBRUARY Del Oro Caregivers Resource Center
MARCH Family Promise
APRIL International Rescue Committee
MAY Wellspring Women's Center
JUNE Effie Yeaw Nature Center
JULY Opening Doors
AUGUST Planned Parenthood Mar Monte
SEPTEMBER Mustard Seed School
OCTOBER Sacramento Native American Health Center
NOVEMBER River City Food Bank
CHRISTMAS EVE 2022 Sacramento Food Bank & Family Services
DECEMBER Loaves and Fishes