

UJSS BOARD OF TRUSTEES MEETING
Thursday, Jan. 28, 2021, 6:30 p.m., via Zoom

MINUTES



Present: Sally White, Denis Edgren, Victoria Patterson, Hally Cahssai, David Harlow, Marilyn Reynolds, Eric Ross, Tonie Darling; Ministers Roger Jones and Lucy Bunch.

Not Present: Anara Guard

Visitors: None

1. Welcome: Sally White 6:30 pm, quorum established.
2. Chalice Lighting and Centering: Hally Cahssai
3. Consent Agenda
 - Approved December minutes
4. Board Business: Sally White
 - **Succession Planning:** Discussion of how to broaden access to leadership positions, and to create a path to leadership for those interested. Possibly a program or orientation session for interested people; sending people to Leadership school, doing a better job of letting people know how they can be considered. Also, suggestion that we identify the skills needed for each leadership position, and identify time commitments needed, so applicants will have a better idea. Hally will work with the Nominating Committee to meet with the Board. Sally stated that she would not run for a second term as President and therefore requested that each board member think about this upcoming opening and call her to discuss.
 - **Racial Justice Task Force:** 8th Principle Resolution discussion
The Task Force is presenting a service on 2/7 regarding the 8th Principle. They asked that the Board support their efforts. Discussion held and resolution drafted: Moved by David Harlow, second by Denis Edgren.
"In furtherance of actions already taken by this Congregation, as reflected in Goals 2 & 3 of the Strategic Plan, the Board of Trustee endorses the 8th principle in concept, and supports moving forward with adoption by the Congregation."
Resolution approved with no dissent.
 - **Communications TF:** Working on website updates. Committee seems more technical, and so Board decided that a separate group might be needed to draft a Communications plan.
5. Treasurer's Report: Victoria Owens

Victoria moved that the donations from the year-end appeal specified for debt reduction be allocated 80% to the 5 Star mortgage and 20% to the loan from the Endowment Trust." Eric seconded, and the motion passed unanimously.

6. Minister Reports: Appreciations expressed by the Board for all the work done by our Ministers.

7. Committee Substantive Issues

a. Program Council: Marilyn Reynolds, Liaison.

Rev Lucy led a discussion of the Institutional Change report with the committee.

Committee planning for when we will be able to re-open church, and how programs can be offered that support Goal 3 of the Strategic Plan.

b. APMC (Administration and Property Management): Eric Ross, Liaison.

The security fence is done; paving, irrigation and some landscaping finished. The remaining skylights still haven't been installed as contractors won't give us bids. Money was withheld from the original contractor. The grasshoppers need a new riding lawn mower as the old one died. They also need new members- they have been working very hard during the pandemic to keep everything nice. Capital improvements discussed include murals on the RE building and planting the meadow.

c. Stewardship: David Harlow, Liaison. The one-week stewardship drive will be March 28 to April 6, 2021. The committee is working on a communications plan, including testimonials, Minister's messages, emails, Facebook, etc. The tentative campaign theme is: "Moving Forward to Better Days....Together". Committee will be asking for early pledges from Board and other Committees, as in past. Board agreed to a financial goal of \$575,000, as per Finance Committee recommendation.

d. FRST (**F**und**R**aising **S**trategy Committee): Tonie Darling, Liaison.

Reports were made on Stewardship, Auction committee, the Holiday gift for staff and the end of year appeal. The committee agreed to write Thank you notes for all end-of-year gifts. The Legacy appeal was scheduled to go out, and the FTST webpage has been updated. A discussion was held regarding any other fund raisers and it was decided that none should be held besides the pledge drive and Auction.

e. Denominational Affairs: Rev. Roger Jones

Roger is on the PCD board, and District 4 of the Region. He reminds that the Regional Assembly is coming up: online Feb 13.

8. Next Meetings:

- Executive Board Meeting (via Zoom): Monday, February 8 at 5:00 p.m.
- Board Meeting (via Zoom): Thursday, February 25 at 6:30 ; Eric Ross to provide chalice lighting and centering.

9. Closing: Hally Cahssai

10. Meeting Adjournment : 8:10 pm