

**UJSS BOARD OF TRUSTEES MEETING**  
Thursday, Feb. 25, 2021, 6:30 p.m., via Zoom

**DRAFT MINUTES**



Present: Sally White, Denis Edgren, Victoria Owens, Hally Cahssai, David Harlow, Marilyn Reynolds, Eric Ross, Anara Guard, Tonie Darling; Ministers Roger Jones and Lucy Bunch.

1. Welcome: Sally White 6:30 pm, quorum established.
2. Chalice Lighting and Centering: Eric Ross
3. Consent Agenda
  - Approved January minutes as corrected and amended
4. Board Business: Sally White
  - **COIC** Roger Jones. Discussion of the handout on “recommended congregational practices to increase equity, inclusion, and diversity”, which will continue at the March meeting
  - **Succession Planning:** See update from Nominating Committee. The absence of a youth representative was discussed and will be more thoroughly examined on a future agenda. In addition, the board will meet with new Nominating Committee members later this year to aid in increasing leadership participation and a more open process.
  - **8<sup>th</sup> Principle Resolution:** The February 7<sup>th</sup> Congregational Service to kick off 8<sup>th</sup> Principle resolution adoption process received high praise. David Harlow has agreed to serve as liaison from the Board to the task force.
  - **Nominating Committee:** Hally Cahssai. Committee has been meeting to fill elected positions that are going to open up. *Board of Trustees:* A current board at-large member will run for board president position, and the committee will find a candidate to fill the at-large board position. *Nominating Committee:* Four positions will come up at the end of June. Two current members have agreed to run again and two new candidates have agreed to run. *Program Council:* Three positions will come up. One current member has agreed to run again and the committee is working to fill the two positions. *Endowment Trust:* Nominating committee is working to find a candidate for one open position.
5. Treasurer’s Report: Victoria Owens. See January financials sent separately.
6. Ministers’ Reports: Appreciations expressed by the Board for all the work done by our Ministers.
7. Committee Substantive Issues
  - a. **Program Council:** Marilyn Reynolds, Liaison. Council unanimously approved of adopting the 8<sup>th</sup> Principle. Communications Task Force reported on usage of the news feed to appeal to newcomers. Council identified 13 groups that lack representation to the PC.

They will use the 2021 budget (as submitted in January 2020 to the Finance Committee) as a placeholder for next year's budget, given Covid-related unpredictability.

- b. **APMC** (Administration and Property Management): Eric Ross, Liaison.  
Patio cover skylights have been installed! Parkway Stewards have re-established. A need for a new lawn mower is anticipated.
- c. **Stewardship**: David Harlow, Liaison. The committee is planning for the one-week stewardship drive March 28 to April 6, 2021. Jim Eastman will attend our March board meeting. Board members will be asked to make their annual pledges at the meeting.
- d. **FRST** (FundRaising Strategy Committee): Tonie Darling, Liaison.  
The Auction (silent, live, and raffle, as well as donation opportunities) is proceeding.
- e. **Communications Task Force**: Lucy Bunch. is focused on streamlining the website, and the calendar in particular. Board members are asked to make suggestions of good integrated calendars they know of.
- f. **Safety Committee**. Lucy met recently with co-chairs Celia Buckley and Susan Zierenberg to help transition and set a priority list. Denis Edgren agreed to be the board liaison to this committee.

8. Next Meetings:

- Executive Board Meeting (via Zoom): Monday, March 8 at 5:00 p.m.
- Board Meeting (via Zoom): Thursday, March 25 at 6:30; Denis Edgren to provide chalice lighting and centering.

9. Closing: Eric Ross

10. Meeting Adjournment : 8:15 pm