

## UUSS BOARD OF TRUSTEES MEETING

Thursday, Sept. 24, 2020, 6:30 p.m., via Zoom



1. Welcome: Sally White. convene at 6:36
2. Chalice Lighting and Centering: Marilyn Reynolds
3. Consent Agenda
  - a. Approved August minutes
4. Communications Task Force—Judy Lane. PC liaison Debby Powell. Intent to streamline communications about activities and events with an online form. Researching what other churches do; testing some improvements. TF has looked at interactive calendars but hasn't found the right software yet. Judy will reach out to UUA webmasters forum. Focused for now on internal communications; later will tackle external communications and marketing.
5. Treasurer's Report: Victoria Owens
  - *August financials* (see report in Dropbox). Liaisons please note and alert committees, etc. to submit reimbursements promptly. [45 days is recommended]. Proposed budget is approx. \$100K less than in past year. Although expenses are reduced, project a loss of \$18K. FC recommends that the PPP loan be used to zero the budget. (currently submitting paperwork to have that loan forgiven.) David Harlow moved, Eric Ross seconded to approve budget as amended, passed unanimously. Victoria will prepare a budget for the Congregational Meeting. Prior to the Congregational meeting, budget information will be shared in a Zoom forum. Board members are encouraged to attend.
  - *Finance Committee update*: FC recommends Treasurer move the remainder of the PPP funds to the Reserve Fund. The Treasurer will also move approximately \$65,000 from Bequests to the Reserve Fund to achieve a 33% reserve ratio (approximately \$250K). That will leave about 60K in bequests and the board should consider best use of that money. Discussion of whether to use to help pay down mortgage (not a FC rec). Can FC identify another account that might earn some interest? FC also recommends keeping our mortgage payments at the same amount after January when the minimum requirement decreases in order to nearly or totally pay off the loan and avoid a balloon payment at the end of the term.
6. Committee Substantive Issues
  - a. *Program Council*: Marilyn Reynolds. Confirmed that PC is dedicated to understanding the 8<sup>th</sup> Principle. Liaison assignments are in process as well as specific areas of support for groups. Will clean up website liaisons. Youth members were not present, may need to check in with them. Thank you notes going to Marian Randall and Annie for supervising tree trimming and removal (and paying much of the costs).

- b. *APMC (Administration and Property Management)*: Eric Ross. Met today; county has approved electrical on patio cover! Approved \$ for fencing and contract signed, deposit paid. Sheriff's work project folks and some UUSS helpers worked on parking lot tree and light wells. Some expenses in July and August on kitchen door security; looking into contractors to assist with that door. County requires us to maintain a recycle bin, at \$80/month whether or not we use it—may look into how to reduce that cost. Grasshoppers still on hiatus, due back in October/November. Discussing construction of a stage platform over kitchen traps, could be used for performances. Garden sign-ups available now. Looking for contractor for floor resurfacing of sanctuary. Safety Committee not meeting but could be encouraged to do so (quarterly?). Question raised about our water bill and why is it as high as when we were physically present—will be looked into. Suggestion to contact UUSS members to paint doors in RE wing. Could reflect diversity and inclusiveness in the imagery.
  - c. *Stewardship*: David Harlow. As reported last month, the Stewardship Committee completed pledge follow up calls. As of September 8, the campaign received commitments of \$550,900, or 87% of the campaign goal of \$630,000. Also, as reported last month, Jim Eastman will continue as chair. In addition, so far Tonie Darling, Deirdre Downes, and Kaitlin Walker have committed to remaining on the Committee. Jim will continue checking with other members that he hasn't heard from about their future participation. He also would love to hear any recommendations from the Board or Ministers of possible participants to consider and approach; let David or Jim know. For this coming Campaign, it seems like we'll still be in virtual World, at least initially. Roger is researching some online fundraising programs. [see notes Roger sent]
  - d. *FRST (Fundraising Strategy Committee)*: Tonie Darling. The committee continues to seek new members, and has moved its meeting date to the 3rd Tuesday of the month at 2 pm. The committee recommends that an auction be held in early spring 2021 - remotely. This will be followed with a full auction fall 2021. A chair and team are being recruited. The committee has developed a "donation wish list" showing what items are requested by various committees such as building & grounds. When finalized, the list will be publicized and posted on the website. The Legacy Circle celebration was moved from September and will now be held in January. Fred will coordinate. There are 6 large donors/ bequests that need to be honored. Additionally, a question was raised about naming rooms, buildings and benches. A draft policy will be drafted and considered. Need to recruit some new members.
  - e. *Nominating*: Hally Cahssai, Liaison—no update
7. Minister Reports—see documents they sent
- a. Rev. Dr. Roger Jones
  - b. Rev. Lucy Bunch
8. Board Business
- a. *Physical Gathering Task Force*—Hally—no update.

- b. *Commission on Institutional Change*: Board members all received a copy of the report and discussed their responses. Maybe offer sessions with Racial Justice TF and others to present findings of the report. Board members are encouraged to read the theology chapter, and attend two Racial Justice TF meetings before October. Will discuss more at October board meeting.
- c. *Congregational Meeting*—Anara Guard--see DRAFT AGENDA sent previously
- d. *Community Partners* nominating and voting update—Anara Guard. Six nominees so far. If only 12 nominees, ask for a vote by acclamation of the slate. Board members are encouraged to nominate as well.

9. Next Meetings (via Zoom):

- a. Executive Board: Monday Oct 12th, 5:00 p.m.
- b. Board: Thursday, Oct. 22, 6:30 p.m.; Anara to provide chalice lighting and centering. Will also send Zoom link in the agenda.

10. Closing: Marilyn Reynolds

11. Meeting Adjournment                      8:43