

UUSS BOARD OF TRUSTEES MEETING

Thursday, March 26, 2020, 7:00 p.m., via Zoom

Minutes (Approved 4/23/2020)



Attending:

Kathy Bernard, Rev. Lucy Bunch, Hally Cahssai, Denis Edgren, David Harlow, Rev. Dr. Roger Jones, Sandra Navarro, Roger Olson, Victoria Owens, Marilyn Reynolds, Sally White

This meeting was held via Zoom (teleconferencing) due to the coronavirus (Covid-19) pandemic crisis.

1. Welcome: Sally White
 - a. Established quorum
 - b. Introduced guests: Sangye Hawke
2. Chalice Lighting and Centering: Rev. Dr. Roger Jones and Sandra Navarro
3. Consent Agenda
 - a. Approved February minutes
4. Minister Reports

Rev. Roger and Rev. Lucy lead the a “check-in.”

- a. Rev. Dr. Roger Jones

Dirk Tuell (IT) has been very busy in assisting UUSS in setting up and trouble-shooting on-line services and meetings. Roger spends time at the UUSS campus and is assuring the receipt of mail. UUSS Bookkeeper Michele Ebler has continued to process checks and bills. A spreadsheet of people who are at least 70 years old is being developed for possible outreach (during the coronavirus pandemic crisis). Also outreach to UUSS families with children is under development. RE Coordinator Miranda Massa is creating a virtual “drop-in” for families with children. Additionally, a Sunday night on-line support time for families with children is being created. Spirit Play has been launched on-line (thanks to Miranda and Sangye Hawke). Junior high youth will soon have an on-line program on the platform Discord. A phone-based ministry circle is in the works.

- b. Rev. Lucy Bunch

The ministers’ goal is to keep people within the UUSS community connected. On-line programs now consist of 2 church services (Sunday, Tuesday), 2 ministers’ messages weekly, and 2 weekly “open houses” (Wednesday, Friday). UUSS’s Zoom account capacity has been increased to accommodate 500 participants. (200 participants logged in last Sunday.) Several UUSS groups want to use Zoom for meetings (spiritual deepening circles, Theology on Tap, ministry circles, and others). In addition to Roger and Michele working at on site at UUSS, Krystal Gollaher (Administrative and Facilities Coordinator) and custodians are choosing to be present for projects.

5. Treasurer's Report: Victoria Owens

As of February 29, 2020, UUSS was \$59,410 ahead of budget. The Finance Committee did not meet in March. The FY 2020-2021 budget process is underway. Contributions through PayPal are being made, due to the ministers' messages.

6. Committee Substantive Issues

a. Program Council: Marilyn Reynolds, Liaison

Jim Eastman designed twenty 2-sided program cards (to replace the old *Pathways* brochure). Committees are encouraged to check the accuracy of information about them which is posted on the UUSS website.

b. APMC (Administration and Property Management): Roger Olson, Liaison

Construction of the patio cover is underway as is the work rerouting the drainage ditch around the property. Exterior lighting on the RE building is being upgraded.

c. Stewardship: David Harlow, Liaison

The Stewardship Committee's financial goal is \$630,000; approximately 57% of this goal has been pledged at present. The stewardship campaign will be extended. There was discussion about incorporating testimonials during an upcoming Sunday service (via Zoom).

d. FRSC (Fundraising Strategy Committee): Kathy Bernard, Liaison

The date of the fall auction is October 17. It may be combined with a celebration of the new patio cover. Ross Hammond has been asked to hold a fundraising concert this summer, date to be determined.

e. Nominating: Hally Cahssai, Liaison

The Nominating Committee is collecting biographical statements from the candidates for elected offices. A candidate for Board Secretary has not yet been identified.

f. Congregational Safety Committee: Roger Olson

This committee is currently on hold.

7. Board Business: Sally White

a. Strategic Plan update (leadership development; communications)

This is on hold.

b. Planning for May 17th Congregational Meeting

The State of California's directive regarding the coronavirus pandemic crisis prohibits the assembly of large groups of people. Because of the success of teleconferenced (via Zoom) Sunday services, the board decided to hold a Zoom-based congregational meeting. The draft meeting agenda was reviewed and revised.

8. Next Meetings:

- a. Executive Board Meeting (online conference call): Monday, April 13 at 5:00 p.m. (note change of time)

b. Board Meeting: Thursday, April 23 via Zoom, 7:00 p.m.; Denis Edgren to provide chalice lighting and centering

9. Closing: Sandra Navarro

10. Meeting Adjournment: 8:50 p.m.