

**UUSS Board of Trustees Meeting  
Thursday, October 24, 2019, 7:00 p.m.**

**Minutes (approved 11/21/2019)**

1. Welcome: Sally White
  - a. Established quorum.
  - b. Members in attendance: Denis Edgren, David Harlow, Roger Olson, Victoria Owens, Sandra Navarro, Marilyn Reynolds, Sally White
  - c. Ministers in attendance: Rev. Lucy Bunch, Rev. Dr. Roger Jones
  - d. Guest: Michael Miller (Chair, UUSS Program Council)
2. Chalice Lighting and Centering: David Harlow
3. Consent Agenda

Approved September minutes as written.
4. Treasurer's Report: Victoria Owens

The first quarter is completed, finding UUSS \$40,896 ahead of budget. The balance sheet figures have changed, as the Financial Committee included the land and the building at their most recent assessed value. These assets were previously omitted from UUSS's financial statements; adding them presents a more accurate picture of our financial situation. Treasurer Victoria Owens submitted a monthly report for September.

Denis Edgren is in communication with Five Star Bank regarding the possibility of the bank's reset of our loan, anticipated in November 2020.
5. Committee Substantive Issues
  - a. Program Council: Rev. Roger Jones, Rev. Lucy Bunch

Michael Miller reported that the Program Council has reviewed and revised its charge, resulting in a closer alignment with the Strategic Plan. Under development are guidelines regarding minimum expectation of program groups.
  - b. APMC (Administration and Property Management): Roger Olson, Liaison

Roger Olson reported that regular biennial maintenance of the church's sewer line will avoid major repair. The contractor for the patio cover submitted additional information to Sacramento County (permitting). The County has six business days for final approval. Issues regarding the campus should be directed to Krystal Gollaher.
  - c. Stewardship: David Harlow, Liaison

David announced that the co-chairs of the pledge drive (stewardship campaign) will be Jim Eastman and Richard Howard.
  - d. FRST (Fundraising Strategy Team): Kathy Bernard, Liaison

There was no report.
  - e. Nominating: Marilyn Reynolds, Liaison

Marilyn will attend the next meeting of the Nominating Committee.

6. Minister Reports

a. Rev. Dr. Roger Jones

Roger distributed a detailed two-page report of his work for the past month.

b. Rev. Lucy Bunch

Lucy's monthly written report was thorough and reflected her busy schedule. SacACT has contacted Lucy regarding co-sponsorship of a (nonpartisan) Sacramento County Board of Supervisors candidates forum.

7. Board Business: Sally White

a. Member vacancy, Board of Trustees

Sally has contacted individuals to assess their interest in filling this vacancy.

b. Strategic Plan

- Leadership Development Task Force

- Communication Task Force

Sally's article in the November *Unigram* will feature these new task forces.

Membership will be solicited.

c. Program Council (liaison)

It is hoped that the new incoming Board member will take on the role of liaison to the Program Council.

d. Congregational meeting (October 20) debriefing

- Streamline community partner elections through several forums (like UUSS activity fairs) before the congregational meeting, a "voter's guide" pamphlet, posting list on UUSS website.
- Notify nominators of winners by email, then announce on various platforms of communication (*Unigram*, blue sheet, minister's message, Facebook).
- Provide lunch (such as quick box lunch) that will not take too much time.
- Move voting to earlier portion of agenda.
- Communicate election results with nominators and elected partners (perhaps a letter from the UUSS president and ministers).
- Roger will assign months to elected community partners.
- Questions of absentee voting and dropping off completed ballot early during the meeting.

8. Next Meetings:

a. Executive Board Meeting (teleconference): Monday, November 11, at 5:15 p.m.

b. Board Meeting: Thursday, November 21, 7:00 p.m. (rescheduled from Nov. 28). Sally White will provide chalice lighting and closing. The meeting will be held in a room other than the library (to be determined).

9. Closing: David Harlow

10. 8:35 p.m. meeting adjournment