

UUSS BOARD OF TRUSTEES MEETING
October 25, 2018 7:00 - 8:45 pm
MINUTES

Board Members Present: Margaret Wilcox, Sally White, Victoria Owens, Kathy Bernard, Joseph Turner, Roger Olson

Board Members Absent: David Harlow, Denis Edgren, Carl Crain

Staff Present: Roger Jones

No guests in attendance

1. Meeting called to order at 7:10pm by President Margaret Wilcox.
2. Chalice Lighting and Centering - Roger Olson
3. Consent Agenda - No changes or issues
 - a. August minutes approved without comment
4. Treasurer's report: Victoria Owens presented the report
 - a. September Income: Actual \$58,278 Budgeted \$57,812 September income was \$466 above projections. Pledge Income was \$2,851 above budget. Plate Offerings and Other Contributions combined were over budget by \$1,460. Property Use income was \$3,021 below budget.
 - b. Year to Date Income: Actual - \$184,352 Budgeted - \$172,311
 - c. September Expenses: Actual \$41,976 Budgeted, \$59,912
 - a. September expenses were offset by a \$9,118 refund of property taxes.
 - d. Year to Date Expenses: Actual - \$173,136 Budgeted - \$184,113 Expenses were \$10,977 below projections.
 - e. Rev. Roger reported that the Anniversary Gift Drive has brought in \$185K. The Holiday Fest is coming up this week-end, and the Author's Fest is happening on 11/18. Proceeds from these events will go to the Anniversary Gift Drive.
 - f. Discussion regarding the details ensued. The details of the report are in the Treasurer's report posted in the drop box.
5. Committee Substantive Issues: Committee Liaisons
 - a. *FRST: Kathy Bernard* -
 - i. The requested changes to FRST's Purpose/Charge were made by the team. Thank you.
 - ii. Question from FRST inquired about the Stewardship Committee's relationship to FRST. Margaret explained that FRST might want to have a liaison to Stewardship.

iii. Margaret reported that Stewardship Committee needs a chair. There are nine members, but no one wishes to be chair.

iv. Margaret raised the issue that FRST is a committee rather than a team. It is not a standing committee so it would not require a change to the Constitution.

ACTION: Make an agenda item to enable discussion.

Discuss the role of FRST and whether or not it should be a Standing Committee or a Committee.

v. Discussion about what are all the ways donations is received, how donors are recognized, and are there gaps.

ACTION: Margaret will follow up to find out what policies are in existence and how they are being implemented.

b. *APMC: Roger Olson -*

i. New plantings outside the kitchen wall, outside Roger's office, and on the other side of the sidewalk. That is all that will be done until the patio cover is completed.

ii. The plan for the cover has not yet gone to the County due to some inside issue. The team is now trying to schedule a meeting with the vendor to identify the issue and a plan to move forward. Roger reported a change in the roof from glass to plexi-glass.

iii. Kathy Bernard asked if there would be lighting at the street entrance. A light was put at the entrance and the lights on the monument sign are pretty bright. No further lights will be put up as it would impede the overflow parking. Kathy suggested reflectors to better light the driveway.

ACTION: Check the lights to ensure they are working. Roger to suggest at the APMC meeting that reflectors be placed at the entrance.

c. *Margaret reviewed the role of the Liaison to each Committee. The Finance Committee has a small attendance. They meet on the Third Wednesday*

6. Minister Reports:

a. *Dr. Rev. Roger Jones:*

i. Lucy returning tomorrow from Chicago.

ii. Annual Congregational Report is on the website.

iii. Roger reviewed the recent meeting with Judges, Public Defenders, Attorneys, Ministers, and some of the interesting points.

iv. Earth Justice Team had a neighborhood canvassing activity to encourage voting and solicit feedback on their concerns.

v. A scam was initiated that looked like a "GoFundMe" campaign on behalf of the congregation. Some received the email and many of us did not. Roger put information

on the website and Krystol put it on the facebook page to inform Congregants of the scam.

vi. Joseph reported on the recent BLM Gala. There were at least 14 members of UUSS in attendance.

b. *Congregational Meeting Review*: Margaret appreciated everyone's involvement. Kathy B. suggested we announce from the pulpit that we wait until the tables are set up. Discussion ensued about whether or not speakers should be up first or at all. Suggestions made:

i: Have folks come in before the actual Congregational Meeting rather than having speakers at the meeting.

ii: Roger suggested having a forum during which staff from partner organizations can interact with Congregants. Questions could be prepared in advance of the forum allowing for specific discussions:

- a. What difference will the \$2500 make in addition to our Congregant volunteers and individual donations?
- b. Is it a 501(c)3?
- c. Is it local?
- d. Does it help local needs?

7. Board Business:

a. *Strategic Action Planning Session*: Coming up this Sunday. Attending this Sunday will be open to all Board Trustees to attend. Congregation action plan is January 19. Joseph volunteered to attend. Roger will attend.

b. *Safety Policy*: Roger Olson reported that he met with Krystol, to determine what risks we might face as a Congregation and what priority should be placed on the development of these policies. We need to develop an evacuation plan in the event of a fire or other emergency situations. Krystol is also checking with other Churches on what they are doing. Krystol suggested meeting with the insurance company. Roger O. and Rev. Roger met to chat about how to go about doing this. He is suggesting we get together a group of interested congregants to develop a list of needs/priorities. Once lists are created, get outside help to help get plans to address these emergencies. Margaret suggests we check in with UUA to determine if any of these already have policies. **ACTION**: Roger Olson will take charge of this. Thank you very much!

8. Next meetings:

- a. Executive Committee: 11/12/18
- b. Board Meeting: 11/15/18 in the Library

12/20/18 in the Fahs Room

c. Strategic Planning Session: 1/19/19

9. Adjournment - Victoria Owens moved to adjourn
Kathy Bernard seconded
No objections, Margaret adjourned the meeting at 8:45 p.m.
10. Closing: Roger Olson

Respectfully submitted,
Sally White, Secretary