

## **Program Council Charge**

### **Revised August 2023**

**Charge:** Program Council members are charged with final authority and oversight responsibility for development and implementation of UUSS activities and program groups, consistent with the Strategic Plan and with our UUSS mission “We come together to deepen our lives and be a force for healing in the world”.

**Structure:** The Program Council is composed of six members elected by the congregation. Council members serve two year staggered terms. They may serve consecutive terms if re-elected. Council members select a chair at their first meeting each church year. They meet monthly at UUSS. The Program Council includes a liaison appointed by the Board of Trustees to facilitate two-way communication. The ministers meet with and support the Program Council. A youth representative or co-representatives may be appointed annually by the Program Council.

#### **Responsibilities:**

- Nurture the development of new programs, including support for new program ideas presented by members, specifically if those programs address Strategic Plan goals and objectives.
- Encourage and promote the work of programs seeking to deepen their engagement, consistent with the Strategic Plan.
- Oversee the development and offering of a leadership development program for program leaders.
- Take leadership in activities that support church morale, such as recognizing service, activity fairs and special celebrations.
- Annually oversee update of program and activity groups’ contact information and subsequent revision of the church website and program description cards.
- Review annual program and group budget requests and submit to the Finance Committee and the Board of Trustees.
- Engage programs in evaluating how their actions as individuals and as a group are supporting racial justice, specifically Goal 3 of the Strategic Plan and the proposed 8<sup>th</sup> Principle.