

Intent to Hold a Fundraising Activity (FRA) at USS form

FRST (FundRaising Strategy committee) meets monthly; therefore, in order to ensure a timely approval of your request, please submit this form at least six weeks before any FRA will be held. Your form request *must* be submitted to FRST *either* by sending the completed form as an email attachment to: frst@uuss.org or by delivering it to the receptionist in the USS Office to FRST's attention. Refer to the "Fundraising Policy Issues" on the FRST website (uuss.org/frst) for details of fundraising guidelines. Please consult the "USS Fundraising Calendar" on the FRST website to ensure that new fundraisers do not conflict with existing ones.

Also, please submit an "Event Evaluation Form" to FRST within a month after completing your FRA.

Date and time of FRA

Group name and name of group's chair

Contact phone number and email

Description of the FRA

Purpose of the funds raised

Estimate of the FRA revenues and expenses

Submitted by _____

Date _____