

# UUSS New Group Application Form

Please submit this completed form to the UUSS office to be directed to the Program Council for consideration.

**UUSS Groups** come in many forms: small or large, focused on a narrow task or concerned with broad issues, loose gathered or formally structured, acting on behalf of a few members and friends or acting on behalf of the entire congregation. Their primary purpose may be spiritual, political, educational, congregational enhancement, artistic, social or just for fun. Groups are typically called *Committees, Activity Groups, Task Forces, Councils*, etc.

All approved UUSS Groups meet the following criteria:

- Established by any member or pledging friend of UUSS, with a UUSS member as leader and/or principal contact person
- Defined by a statement of purpose developed in consultation with a Program Council Liaison
- Open to the public unless they make a compelling reason for it to be closed
- Approved by the Program Council (or the Board of Trustees if it is to report to the Board)
- Creation of the group is publicized by announcement in the *Unigram* and *Blue Sheet*
- To be included in *Pathways* with contact information available to all

If the new Group desires funding from the UUSS Program Budget, it will also have the following attributes:

- A detailed budget is submitted with this application, reviewed with a Program Council Liaison and approved by the Program Council.
- The Chair/Leader is a UUSS member who serves as principal contact for the Group

Name of Group: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Date on which you intend to begin activities: \_\_\_\_\_ Submitting budget proposal:  YES  NO

*Statement of Purpose* of proposed Group (please be concise but as informative as possible):

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Relationship to other UUSS Groups: \_\_\_\_\_

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Please indicate any compelling reason your Group would need to *not* be open to all members and friends of UUSS:

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*In signing below, you indicate your understanding that:*

- You will be invited to attend a meeting of the Program Council to discuss this proposal.
- If you are requesting a budget from UUSS Program funds, you will work with your assigned Program Council Liaison to develop a budget proposal to submit with this application, and final approval will follow review and discussion of your application by Program Council or the Board of Trustees.

Signature \_\_\_\_\_

Date \_\_\_\_\_