

Draft
UUSS Board of Trustees Meeting Minutes
May 25, 2017

Board Members Present: Treasurer Gordon Gerwig, Secretary Janet Lopes, Carl Gardner, Dennis Pottenger, Sally White, Kathy Bernard, Denis Edgren, Erik Jensen
Board Member absent: Pres. Linda Clear, VP Margaret Wilcox
Staff Present: Rev. Lucy Bunch, D. Scott Cooper
Guests: Roger Olsen (incoming Board Member), Kim Stoddard, Cathy Hackett, Patricia Daugherty

Welcome -

In the absence of the President & Vice President, Secretary Janet Lopes presided at the meeting which opened at 7:05 p.m. Gordon Gerwig did the centering. We recited the Board covenant.

Consent Agenda

The April minutes were approved unanimously.

Social Justice - Rev. Lucy Bunch

Members Cathy Hackett and Kim Stoddard, and guest Patricia Daugherty came to speak regarding the boycott of HP products. Cathy reminded us of our 3 month trial boycott. Since that time they have had tables six times in the Welcome Hall to inform congregant of their cause. 85 members have signed on to not use HP products. A forum was held on April 30 to continue the conversation with members. A number of congregants have shown interest and Cathy plans on starting a new study group to further explore the subject using a UU curricula. **MTA - to make permanent the boycott of HP products at UUSS. Motion: Sally White Second: Dennis Pottenger. Discussion showed that we have had minimal impact from the boycott as we have few HP products here at UUSS. Motion approved unanimously.**

Rev. Lucy - We should move the SJ responsibility to the Program Council. Lucy is working with the various leaders of our SJ groups for them to take joint leadership. They'll meet a couple times a year to coordinate activities. The Board agrees.

Treasurer's Report - Gordon Gerwig

Gordon thanked Denis Edgren for filling in at the Congregational Meeting. There were 3-4 good budget questions at the Cong. Meeting. The Treasurer's Report is attached. We continue to be in a solid financial condition. Expenses are high, mostly due to new taxes. But income is also high, with property use being a bright spot. There was some discussion of the terms of the 5-Star loan.

Long Range Planning - Carl Gardner

Shannon Williams is a new task force member and will help negotiate a contract with a consultant to help us with the process. They are defining their process and how the consultant will fit in to our needs. They will kick off communications and do a congregational survey after which they do a congregational event, probably 1/2 day to do

deep work with interested church members. They will establish goals and have break-out focus groups. They will draft a Strategic Plan by 4/18. Carl says it is a strong group with experience in the process and a lot of focus.

APMT Report - Denis Edgren

Met on 5/25. We will acquire a color copier to save money on outsourcing copying. The RE building is painted and window covers are being mounted. A/V - 2 of 3 projects are complete in the Sanctuary. The last to be done is putting theatre lighting in the Fahs Room. The leftovers of the basement flood are being cleaned up in conjunction with our Insurance company. They are looking into having doors directly from the Library to the Welcome Hall. UUCU has decided to finally close and is donating \$5K from their building fund as a gift to us to be used for capital improvements. There was a presentation from Lionakis Architects about increased parking capabilities and a shade cover for the patio with or without power generating panels. Two possible additional parking spaces are the current memorial garden or the play field beyond room 12. They will prepare a cost analysis and bring it back to us. The Grasshoppers report that the east end of the back fence by the warehouse is being damaged by people climbing over it. The APMT is looking into repairing or replacing it. The lone cypress at the west end of the parking lot has been removed. We have a new bid on parking lot lighting -LED lights, new poles and more lights. Krystal Gollaher is very helpful. Parking lot surface (paving) will be considered in the next phase of our Master Plan.

Program Council - Denis Edgren

Met on 5/18. Did final planning for Volunteer Appreciation on Sunday the 21st. Discussed tweaks for the Activity Fair. New co-chairs for the Memorial Reception Cttee. Starting to prep for their new PC members. Board still needs to appoint two people to the PC. They are anxious to know who we will propose. No cuts to PC budget in the new annual budget. PC is discussing Lucy's idea that the church offer lunches on a more regular basis. They have concerns about the idea. The matter needs to be discussed further by other groups who have an interest. The Library Meet & Greets are going well. They calendar who will attend on any particular week. Perhaps the Board could do the same. They had a nice farewell for Scott. MaryPat Stadtherr is moving away, so 5 new people have stepped up to help. Membership Cttee will take the coffee people under their charge. Custodians will now wash dishes on Sunday. We need 2 names for prospective PC members. Board members are charged with coming up with people to fit the bill. The Board will continue to research.

Fund Raising Strategy Team (FRST) - Kathy Bernard

Kathy is at the final Auction Team meeting and will be late. Lucy shared items from FRST. Stewardship pledges down to 30 outstanding pledges. As of 5/15 we have \$498,157. Margaret Wilcox recruited Tina Stedman for FRST. The Board still needs to get one more person for FRST and get a Stewardship Chair for next year. The Auction brought in \$34K, with expenses of only \$2K. Food for the auction only cost \$6/person. Janet will send thank you notes on behalf of the Board to the Auction Team (Annette Emery, Abby Rosenblum, Tiki Harlow, Jim Eastman, Victoria Owens, Kathy Bernard) and to Stewardship Chair Ginny Johnson. It was suggested that the Board could adopt a program of showing gratitude, similar to what the Program Council does.

Kathy came in after 8:00 (due to her Auction meeting) and brought the good news that all her Auction Leaders have agreed to work on the Auction again next year! Kathy will not be Chair for the Auction next year. Kathy will talk to Judy Bell about possibly coming onto FRST.

Minister's Reports -

Rev. Lucy - See report attached. Roger is coming back next week. Pay for Martha Hodges - Christine Lewis asked about it at the Congregational Meeting. Lucy feels it is something for Roger to address. Rev. Martha has helped with our Pastoral Visitor program in Roger's absence. Lucy has shared her extra pay this year with Rev. Martha.

Intern Minister Scott - Scott's last Board meeting at UUSS (sob!). See report attached. He is completing a lot of evaluations having to do with his internship ending. He has positions to go back to at his Dallas church! He recently visited the Faithful Fools Street Ministry in San Francisco and heartily endorses their program and us going to experience their ministry directly.

The Board took a 15 minute break to have some FUN led by Rev. Lucy. We played 3 games from Lucy's Big Day of Fun last Saturday.

Board Business - Sec. Janet Lopes

- a. Gordon Gerwig, Eric Ross, and Rich Howard are delegates to GA. Lucy will do necessary paperwork for them. Lucy's final fellowship walk will occur on 6/22, the same night as our Board meeting. We will watch the livestream here in our Welcome Hall. **If possible, all Board members will come at 6:00 to be here for Lucy.**
- b. Board fundraising - One more Salad Sunday on 6/4.
- c. Next Meetings - Exec: June 8 Board: June 22

Closing words - Gordon Gerwig
Meeting Adjourned: 8:40pm

Respectfully Submitted,
Janet Lopes, Secretary

Attachments follow: Treasurer's report, Acting Sr. Minister Report, Ministerial Intern's report

UUSS Treasurer's Report – April 2017 May 26, 2017

A. April 30, 2017 Income and Expense Statement

1 – Actual Income = \$59,067. Budgeted Income = \$53,350. Actual income was \$5,717 more than projected. Pledge income was \$868 more than budgeted.

YTD income* = \$558,689; YTD budgeted income = \$518,500. Income is 108% of budgeted. * Includes \$20,000 of building funds.

2 – Expenses = \$66,630. Budgeted = \$52,792. Actual expenses were \$13,838 more than projected. Property taxes were \$6,650 more than budgeted YTD. Utilities were \$771 more than budgeted; YTD \$5,144 more than budgeted. YTD expenses = \$560,889; YTD budgeted expenses = \$532,432. Expenses are 105% of budgeted.

3 –Net Income = negative \$8,350. Budgeted net income was negative \$500. YTD Property Use Revenue was \$13,770 more than budgeted and YTD Pledge revenue was \$11,452 more than budgeted. YTD non-pledged contributions & plate \$13,525 more than budgeted.

4 – Fiscal YTD: UUSS has a deficit of \$11,530; budget projection of a \$24,515 deficit.

B. Budget Highlights and Concerns:

- 2016-17 budget income included \$20,000 of UUSS building funds, allocated in September 2016.
- Cash flow (ability to pay bills) issue is not a concern at this time, as the operating account has \$106,039—we are budgeted to spend an average of \$52,613 each month.

C. **Pledge Income Report:** April receipts = \$39,668; Budget = \$38,800.

YTD pledge receipts = **\$399,452**; YTD budget = **\$388,000**. Pledge receipts are 103% of budgeted.

D. Finance Committee Update:

Finance Committee received financial reports and Treasurer's report via email in May.

E. April 30, 2017 **Balance Sheet** (Total Assets: \$413,085, -\$50,003).

Oper. Fund (01): \$106,039, - \$24,156 (Reserve Fund \$55,448 -\$14,800; cur. liabilities \$30,194, -\$1,047; Cash Flow Reserves \$20,081, -\$8,750).

Temp. Restricted Fund (02): \$45,050 (Betty Ch'maj \$32,984).

Endowment Trust (03): \$83,873, +\$1,098.

Property and Equipment Fund (04): \$127,332 (Capital Outlay \$84,944; Heritage Fund \$42,388).

Building Fund (05): \$50,791 (Building Fund \$45,873; Cap Campaign Support Fund \$5,056).

Five Star Bank loan: \$512,178 (\$3,433/mo. & \$41,200/year; currently at 5.25% principal & interest).

Endowment Trust loan - \$310,740 (\$777/quarter and \$3,107/year; 1% interest-only).

Miscellaneous/standing items:

1. Finance Committee met on May 10th and reviewed the final budget. April numbers were not yet available from the bookkeeper so there was no review of the April 2017 report.
2. County revoked our tax exemption, creating an additional \$13,700/year expense. The County did a "field summary" in January which may result in a small rebate, and will call us back when that's completed. We paid the first installment in December. Linda C sent a letter to the County requesting a one-year delay due to our just being back in the building for a year.

Acting Senior Minister's Report to the Congregation May 2017

Our Senior Minister, Rev Dr. Roger Jones (yes, he completed his dissertation!) will return next month and I am proud to say that the congregation is thriving. I hope you

agree. We have many newcomers, new members, new programs and lots of positive energy. Attendance at worship services is robust. We are truly living our mission to deepen our lives and be a force for healing in the world. Thanks to all who supported me during this sabbatical time as I served as your Acting Senior Minister. Let me summarize some of our accomplishments this past year.

Pastoral Care

We are fortunate to have the Rev Martha Hodges leading our pastoral visitors program. We started this program in anticipation of Roger's sabbatical and it has been a great addition to the pastoral care provided by the ministers. She and her team have reached out to members who can't make it to church or need ongoing pastoral support. Scott and I have focused on the most critical needs, including members in crisis, dying members and memorial services. However, my door is always open to folks who need a good listening presence and I have a regular stream of visitors during my office hours.

Membership

Scott has done an excellent job this year as the lead minister for our membership committee. Our path to membership program is going strong with increased participation in our Newcomer Orientation and Exploring UU classes. We also added a Meet and Greet session in the library after each service. This event gives our newcomers a chance to speak directly to greeters and members of the Board and Program Council. The membership/greeter committee has done a wonderful job being welcoming to all those who enter our doors. We welcomed 34 new members this past year.

Social Justice

Our Social Justice Theme this year was Confronting Economic Inequality and we had a robust schedule of activities with sermons, movies and book discussions each month. I want to thank Scott, Eric Ross, and Rev Martha for helping to lead those activities. During the fall and winter, more than 50 congregants participated in a Habitat for Humanity Project helping to build homes for immigrant families. At Christmas time the choir helped us raise funds to stuff more than 75 stockings for the homeless.

Our congregation added new programs this year including Interfaith Earth Justice and Immigrant Justice. Continue to check the blue sheet and website for exciting upcoming activities from these groups.

Racial Justice is another one of our new programs this year. As a result of their planning and communication with congregation, we voted to display a “Black Lives Matter Here” banner at the front of the church. We also offered the anti-racism program Beloved Conversations again this year in cooperation with the UU congregation in Davis. Racial justice is becoming an important issue with UUs around the country and I am committed to continuing the work to raise our awareness and engagement.

Our Refugee support program is going strong as is Family Promise, UU Justice in the Middle East, Earth Justice, and our support for Loaves and Fishes, St Johns, the Sacramento Food Bank, and the American River Parkway Clean-up. It is amazing all the ways we are living out our mission to be a force for healing in the world.

I’m proud to announce that our monthly share-the plate program is on track to donate almost \$35,000 this year to our community partners. This is a significant increase over last year.

UUSS has affiliated with the local Interfaith Group, Area Congregations Together, which has more than 60 member organizations. We are just beginning to connect with the great work of this organization. Roger and I are hosting a clergy breakfast next month to help build connections and find ways that our congregation can more fully engage with the Sacramento Interfaith Community. Now more than ever, we need to reach out to organizations that share our values.

Small Group Ministries and Programs

This was the third year for our Spiritual Deepening Circles program; this year we had 6 circles with a total of almost 70 people participating. This program has been a great way for members and newcomers to grow spiritually, share deeply, build connections and develop listening skills. The circles end this month and will start up again in the fall with new groups. The GenY group has their own circle which meets monthly using the same curriculum as the other circles.

For the past several months we have held bi-weekly Tuesday evening worship services, called the Resilience Gathering. These services are designed for those who need a spiritual boost in the middle of the week or some quiet time to reflect and restore. Unfortunately, attendance has been low, so by fall we will determine if that program will continue.

There have been many new programs started by members this past year. If you were at church this morning you heard a list of all our church programs. In a church our size small groups ministries and fellowship programs are a critical part of building connections and community. Also for a church our size, we have an impressive selection of groups, classes and programs. Thanks to the many who lead and participate in these valuable programs.

Stewardship and Fundraising

Thanks to the generosity of the congregation and the skill of our leadership, we have been successful in fund raising this year. Our stewardship campaign resulted in a seven percent increase over the previous year's total. Some of the increase is due to new pledgers and some is because twenty-five percent of the pledges were increases over the prior year. Thanks to all who pledged to our operating fund. Three quarters of our budget comes from pledges and this increase will allow us to increase our support for our programs and staff. The Spring auction was a great success and raised more \$30,000 for our operating fund.

We owe a debt of thanks to two Ginny Johnson and Kathy Bernard who led the stewardship and auction teams the past two year. Both these positions leadership will be open for next year so I encourage you to consider whether you are the right person for either of these jobs.

Administration and Property Management

We had a major staff transition this year with the resignation of our Facilities and Communications Coordinator Stanton Vedell this April. I am delighted that we found an able replacement in Krystal Gollaher, previously one of our part-time childcare workers. Krystal has hit the ground running and has made the job her own in a short time.

We completed various projects for our new building this year. These include new artwork in the sanctuary, the completion of the banner project, historical photos in the library, and the installation and use of our projector. On the less positive side, with the winter rains we learned that the basement sump pump was not working. We are still cleaning out from the flood.

With funds from our Aloha dinner last year along with the Capital Improvement budget we painted the RE building and had blinds installed in the classrooms. The homeless

families we host through Family Promise will now be able to sleep without bright lights shining into their rooms. Our Administrative and Property Management Team is working on plans to increase the number of parking spaces, and a design for a proposed patio cover. Stay tuned for updates on these improvements.

Religious Education

With the addition of new families, enrollment in our Religious Education program is up this year. Our Religious Education Coordinator, Miranda Massa, is doing a great job coordinating our program. We offered the sexuality education program Our Whole Lives to 4-6 graders this past fall and will offer the 7-9 grade edition this coming year. Spirit Play (grades K-5), Junior High Youth Group (JHYG) and Senior High Youth Group (SHYG) are going well thanks to our

dedicated volunteers. We were fortunate to have Starr King Student Anthony Johnson serve as head teacher for the Neighboring Faiths curriculum. Part of that program featured JHYG students visiting several nearby churches of different religions. JHYG also designed and constructed their own UU board game. Next Sunday is the final day for this year's Religious Education program Please join us at the service on June 4 when we thank the teachers and volunteers who make it all possible.

The Kids' Freedom Club was a consistent and fun presence and gave our children an opportunity to spearhead their own social justice activities. We enjoyed delicious chocolate and pancakes as they raised funds, and they provided us opportunities to learn about modern slavery in our world and contribute to the cause.

Worship/Music

Many UU and liberal congregations experienced what is called the "Trump Bump" this past year after the election. Attendance at our worship services increased significantly as well, and continues to be about 10 percent higher than the prior year in the months since the election. While the election may have brought people to the congregation, it is our welcome, and the quality of our worship services, programs and people that keep them coming.

We have had a full and varied program of worship services this past year. In my preaching, I paid attention to the needs of the congregation related to the election and subse-

quent challenges in our country. I hope that you have found our worship services to be meaningful.

I want to thank all those who helped fill out the preaching schedule during Rogers absence, including Rev Martha, Allison Claire and Rich Howard. The congregation also got to participate in the learning process for our ministerial intern, D. Scott Cooper who preached monthly and contributed to our worship every Sunday. I would not have made it through this year without him - at least not made it through with my sanity intact.

I am particularly proud of the efforts we made to make the all-ages services more welcoming and engaging for children. Our children and youth contribute in many ways during these services including helping to collect the offering, and participating in Joys and Sorrows. We have also added an activity for kids who have trouble sitting still. I have heard from parents that their children now look forward to the all-ages services! Thanks to Miranda for her great ideas and organizing skill.

I also want to express my appreciation for our Music Director Keith Atwater. He is open and agreeable to all my cockamamie ideas, and has really brought out the best in our choir. We are blessed to have his kind, creative and committed energy in our congregation.

Thanks for your commitment and participation this church year. We would not be the same without you. I look forward to Roger's return the year ahead.

Rev Lucy Bunch

Acting Senior Minister UU Society of Sacramento

Ministerial Intern's Report - Board of Trustees

D. Scott Cooper - 5-25-17

I am transitioning to the end of my internship. I am completing my self-evaluation, hand-offs are being finalized, and I'll soon be boxing all my books. I met for the final time with my Intern Committee, who submitted their final evaluation.

One: Worship and Rites of Passage

While here, I preached ten times, including the first Sunday of May at SFUU in Auburn. I also shared various reflections and stories.

I was involved in helping to plan all services - at those when I didn't preach, I typically did a reading, the prayer or other elements.

I worked with the RSC, as well as my intern committee, who give good feedback and suggestions.

Two: Pastoral Care and Presence

I have met with congregants who came to my office or talked to me after the service. I also made calls and send cards to those who have experienced a death or other significant event, and visited several people in person.

Three: Spiritual Development for Self and Others

I continue with Reading and Reflection;

We had the last meeting of our Spiritual Deepening Group last night.

Four: Social Justice in the Public Square

I continued discussions with Rev. Lucy about books, essays and sermons.

I was involved in facilitating SJ Movies and Book Discussions. Recently led book discussion of *Divided*.

Our last session of Beloved Conversations, which I co-facilitated, was in Davis on the 13th.

Visited Faithful Fools in San Francisco earlier this week to tour their facility and sit in on meetings.

Five: Administration

Lots of writing - newsletter articles, elements for service, etc.

AV Team - I have trained and turned over the production of PowerPoint slides to the Worship Associates.

Things are going well with Krystal, very helpful and capable.

Six: Serves the larger Unitarian Universalist Faith

Beloved Conversations (See Above).

Attended the CPD Ministers' Retreat with Lucy. I also plan to attend GA and Ministers' Days later in June.

Seven Leads the Faith into the Future

I have been contacted to fill in for ministers and RE director at my home church once I return to Dallas, for a limited time and on a part-time basis. I will also be preparing for my MFC appointment in March 2018.