

Draft
UUSS Board of Trustees Meeting Minutes
Sept. 22, 2016

Board Members Present: President Linda Clear, Vice-President Margaret Wilcox,
Secretary Janet Lopes, Treasurer Gordon Gerwig, Denis
Edgren, Sally White, Dennis Pottenger
Board Members Absent: Carl Gardner, Erik Jensen, Kathy Bernard
Staff Present: Rev. Roger Jones
Staff Absent: Rev. Lucy Bunch
Guests: Karen Gunderson, John McMillan

Welcome

President Linda Clear opened the meeting at 7:07 p.m.
Denis Edgren did the centering.

Consent Agenda

The August minutes were approved. **Motion: Sally White Second: Margaret Wilcox. Passed unanimously.**

Treasurer's Report - Gordon Gerwig

The Treasurer's Report is in the Drop Box. Soon it will be posted monthly on the UUSS website under Finance.
YTD(8/31) income 115% of amount budgeted.
YTD Expenses are 100% of amount budgeted.
YTD we are \$7546 in deficit.
YTD Pledge Receipts \$88,466. Budgeted - \$77,600. 114% of amount budgeted.
Cash flow is not a concern at this time. We spend about \$52,613/month.
\$78K currently in the Cap. Campaign Fund(also known as Building Fund).
Pres. Linda has requested an Elevation Certificate to be submitted to FEMA to see if we need the flood insurance requested by 5 Star Bank.
Sacramento County may revoke our tax exemption, creating an additional \$12K/year expense. A letter was sent to the County on 7/18 requesting a review. The Event Architects contract may help meet this expense.
Rev. Lucy will be paid an additional \$510.00/month, September '16 through June '17 to remunerate her for extra duties during Rev Roger's sabbatical.
Denis E. mentioned that the \$20,000 from savings to help fund the current budget is being held until the end of the fiscal year and perhaps we won't need it at all.

APMT Report - Pres. Linda

Rev. Lucy and Denis E. will work on updating the Employee Manual. APMT needs to develop a policy regarding Background Checks. They can be done via PowerChurch. Rev. Lucy will review them until we form a policy.
Pres. Linda is continuing to work with Morrow Surveying to get the document we need to ask for relief from Flood Insurance.
Pres. Linda & Rev Lucy will work with our Insurance Broker to clarify our business relationship. Rev. Lucy would prefer not to deal with him without another person present. He will be asked to come to an APMT meeting.

Installation of new room signs on RE wing requires the RE Bldg. to be repainted. John McMillan & Glory Wicklund offered to lead the painting task force.

Sacramento County informed us that the one year construction warranty is up for the new building. We need to do the final walk-through with Jackson Construction. Once that's done the County will release liens associated with the project. Stanton Vedell will contact Jackson to complete the walk-through. Our kitchen passed the County Health Dept. approval with flying colors, largely due to Glory Wicklund's labors.

The Event Architects contract is just waiting to be signed. Amy of E.A. is very happy with the contract. **The email vote to approve it was passed unanimously with only Member Erik Jensen absent.** Thanks to Sally White for all her work in putting this together. Sally White will write up a Blue Sheet & Minister's Message article to inform the Congregation of the new contract. The fences and gates around the RE building need repair. John McMillan & Jeff Voeller will work on them.

Annie Kempees has asked to be placed on the APMT due to her involvement with landscape planning. Approved. Pres. Linda will tell her.

Lay Leadership - Rev. Roger Jones

Homework for the Board from Rev. Roger - Board Members share at the next board meeting about 2 people at church we have just gotten to know.

Retreat with FRST on 10/29 to strategize for the next few years and also the next maybe 50 years. Think about next Capital Campaign and what it might be for.

At next Board meeting come with ideas for the next fiscal year budget ('17-'18) and plan on starting to set priorities for it.

Fund Raising Strategy Team (FRST) - Rev. Roger

Linda Klein is chair. Karen Gunderson spoke last Sunday re: Legacy Giving. The new Legacy Giving brochures were mailed out to members over the age of 45, and are being passed out at new member meetings.

On Nov. 5, Meg Burnett & Susan Rothman are planning a Spaghetti Dinner before the Theater One play.

The Auction will be on April 29.

There is also a wine & paint party in the works.

John McMillan spoke about our building planning process to make sure all current Board Members were "on board" with our process. He showed the renderings done by our previous architect, Jeff Gold, showing the plan voted on by the Congregation. Jeff did a lot of work with various groups at church regarding what they saw as necessary at UUSS. Phase 1 planning was based on those discussions. Once we spoke to contractors, changes were made and Phase 1A was developed with the remodeled Sanctuary, new Welcome Hall, Kitchen, and Library. Some rooms in the original design were deleted, due to financial limitations. The renderings showed were named the 50 year Master Plan to give us a path forward over the next 50 years for the buildings and grounds.

Social Justice Team- Sally White & Dennis Pottenger

They've had one meeting and are planning the next. They're looking at community partnerships, homelessness, and senior affordable housing. Upcoming events include a movie night on 10/6, book discussions, etc. The Social Justice Theme task force includes Sally White, Wally Wilkins, Rich Howard, Karen Gunderson, Cathy Hackett, and Eric Ross.

Build for Unity - getting closer to their financial goal. They'll probably start needing construction volunteers soon.

BLM - They're meeting tomorrow. The Steering Committee consists of Rev. Roger, Dennis Pottenger, Karen Hirsch, Glory Wicklund, Joseph & Sarah Turner. There will be an email message going out in early Oct. talking about our Social Justice efforts.

Refugee Support - They had a good potluck on 8/26 with about 60 people attending. IRC representatives spoke about what they do and what they would need from us. Volunteers to the International Refugee Committee will need to get background screenings and go through an orientation. There will be another opportunity to create the Refugee Welcome kits on 10/16. There are 200 new families coming to Sacramento soon who will need help. A recent immigrant from Afghanistan has recently started attending UUSS.

Program Council - Denis Edgren

Denis says there is good leadership and the group is well run. They're developing New Group acceptance packets, and informing groups about the need for room reservations and our new contract with Event Architects. They will have a retreat next month.

The new Pathways brochure is almost ready.

Unsung Heroes - PC nominated Glory Wicklund & Keith White, Tim Anderson, & Judy Lane. After discussion, the Board decided that as it's been a number of years since this has been awarded, all nominees should be recipients. **Motion - Sally White. Second - Dennis Pottenger. Vote was unanimous to approve.** Janet Lopes will take care of the plaque and engraving, and ask Deirdre Downes of PC if she would like to do the presentations at the Congregational Meeting.

Minister's Reports - Rev. Roger, Rev. D. Scott Cooper

Roger - Report is in the Dropbox. Sabbatical Q&A is on the website. Roger made up a spreadsheet showing who is in charge of what at UUSS in his absence. First day of RE was very busy with about 50 kids in attendance. Pot of Gold Religious Education Conference will be attended by Rev. Roger, and staff members Miranda Massa, Krystal Gollaher, and Rev. D. Scott.

Kate Raymond, UU Davis's recent DRE is volunteering at our RE program. Jr High OWL is cancelled, due to low registrations.

D. Scott - Attended most committee meetings. Most groups have had a chance to meet him. He will work closely with Membership, Adult Enrichment, and Pastoral Care committees. UUDavis also has an intern. Both they & we got together for a shared training about interns recently. He is co-facilitating a Spiritual Deepening Circle. He plans on offering a Navigating grief group.

He will also work closely with the Social Justice Theme doing book studies, and movie nights, and preach in the pulpit once/month on the subject.

DE asked about the Intern Committee - how are the members chosen how is it going? Members are Marion Randall, Larry Boles, Linda Roth, Sherri O'Boyle, and maybe Phillip Woods. Current Ministers asked people to be members. D.Scott says it works well for him.

Roger mentioned the new UU WORLD issue that is specifically targeted to new potential members. We will order a few and perhaps order more to give to new members.

Board Business

Oct. 23 Congregational Meeting - Discussion of basic agenda for meeting.

Please send ideas for agenda to Pres. Linda. Janet will ask Deirdre Downes if she would like to present the Unsung Hero Award.

Pres. Linda passed out sign up sheets for centering throughout the year, and a paper with contact phone numbers & email addresses.

The Board needs to start thinking about getting the Congregation more involved in the UUA election next Spring. On May 6 the candidates for President will be at the Walnut Creek UU church. We have 8 Lay Delegate slots. How will we fill those? Shall we offer financial help for members/delegates to attend GA? We'll have more discussion next month.

Next Meetings: Executive Committee 10/13. Next Board meeting 10/27.

Next Centerer: Rev. Roger

VP Margaret reminded us that the '08-'13 Strategic Plan is available on the website. It will help with strategic thinking at the Oct. FRST retreat.

Closing words - Denis E.

Meeting Adjourned: 9:29pm

Respectfully Submitted,
Janet Lopes, Secretary.