

UUSS Board of Trustees Meeting Minutes

May 28, 2015

Board Members Present: Linda Clear, Linda Klein, Denis Edgren, Cathy George, Shirley Hines, Carol Jacobs, Peter Killian, Janet Lopes, Charlotte Selton

Board Members Absent: Terry Preston

Staff Present: Rev. Roger Jones, Rev. Lucy Bunch

The meeting called to order at 7:05 p.m. The April BOT minutes were unanimously approved.

Building Project Update

Janet reported that the Building Project Steering Committee reviewed the May 15, 2015 Tracking Report. Lucy and Michele expect the project will have over \$83,000 in uncommitted funds, in addition to \$13,000 in contingency funds.

The estimated budget for furnishing and equipment budget is \$102,000. We have raised \$28,000. Chair sales are going well with 199 chairs sold. The funding team is now focusing on audio-visual items. Linda C. reported that she had met with Brian of Jackson Construction and he will prepare a rendering and give cost estimates for the entrance sign.

The Project Delivery Team is making good progress on the banners, hallway storage, and locating good used office furniture. They are organizing teams to move back and plan to have most items moved before August 30. The dedication ceremony will be held in the afternoon on Sept. 13. Linda Roth will be the chair for the dedication ceremony.

Treasurer's Report

Denis reported that the congregation unanimously approved the 2015-16 budget of \$631,931 at the Congregational Meeting. The year to date surplus, as of the end of April, was over \$48,000. The auction did well with income of \$19,500. Pledge income is about \$10,000 less than budgeted and plate income is above budgeted amounts. Denis transferred \$325,000 from Endowment Trust funds to 5 Star Bank in early May and in mid-May transferred \$125,000 from Bequest money to 5 Star Bank.

Membership Report

Linda K. reported that there will be a new member orientation the first week of June. Linda reported that the missing piece in membership is follow through. Rev. Roger and Rev. Lucy have some ideas for improving membership and will be talking to Judy Lane and Linda K. about them. New members were given a personal invite to the spiritual

deepening circles this year and this practice will be continued.

Program Council Carol reported that the Program Council worked diligently to reduce funding for programs to the \$18,000 allocated in the 2015-16 budget.

Website Peter reported that the Website minutes are in dropbox. Dirk will put up a collage of pictures on the main page as has been suggested. Dirk posted auction pictures to the UUSS Facebook page and got a positive response.

Minister Reports – Rev. Roger reported that the church has received 3 applicants for the Music Coordinator position and that interviews will be held on June 2. There is a team of 6 people on the hiring committee including Roger and Lucy and Meg Burnett. The position will start August 1 and run through May 31 each year. Meg Burnett will be recognized on Sunday for her work as a volunteer choir director for the last 2 years.

Members have been recruited for the Fundraising Strategy Team, which will meet in the near future. Rev. Roger and Irwin Rosenblum will head the Coming of Age program if enough students sign up. Roger will be at the General Assembly in June and on vacation July 10-30. The District Growth Committee funded the chalice lighter grant, for a projection system in the new building.

Rev. Lucy reported that she continues to work with the Steering Committee and the Project Delivery Team on details for the new building. Lucy has begun the process for staff evaluations and has investigated options to acquire health insurance through Covered California. The Rental Task Force has submitted proposed rates and Lucy is working on details and next steps. The Spiritual Deepening Circles are ending soon and are being evaluated by both participants and the facilitators. They will be re-launched in the fall.

Rev. Lucy indicated that she would like to have funds for some staff bonuses. It was moved by Shirley, and seconded by Peter, that if the budget surplus for 2014-15 is \$2,000 over the budgeted amount of \$43,000, the BOT will allocate \$2,000 for staff bonuses. The motion was unanimously approved.

Board Business

Shirley has identified seven people who would like to be delegates at General Assembly. We have 8 delegate slots. Roger suggested that we may want to choose a delegate from among four people who will be watching GA online in the Fahs Room.

Charlotte indicated that she has been the student member of the Board for the last two years and that she would talk to the SHYG members and see who would be interested in being the youth member for 2015-16. Charlotte will be serving on the Board of Directors for the Pacific Central District in 2015-16.

Denis will center in June. The meeting was adjourned 8:40 p.m.

Respectfully submitted, Cathy George, BOT Secretary