

UUSS Board of Trustees Meeting Minutes

August 27, 2015

Board Members Present: President Linda Clear, Vice President Linda Klein,
Treasurer Denis Edgren, Secretary Gordon Gerwig, Shirley Hines,
Carol Jacobs, Janet Lopes, Dennis Pottenger, Skylar Primavera

Board Members Absent: Terry Preston

Staff Absent: None

Guest: Jeff Voeller

1. Welcome
 - a. Gordon did the centering.
2. Consent Agenda
 - a. The July BOT minutes were approved unanimously.

3. Building Project Update—Janet.

To get the fire inspection OK we needed to have the phone system and communications, etc. to move into the building. Comcast is the company for that. They didn't show up several times. They finally came out late, but because of that, the fire marshal was not able to do the inspection. So that inspection has been moved to next week. We need the fire inspection to get the permit from the County to move back in.

Issue with landscaping: we were hoping to postpone this until later in the year when it's cooler. As of right now the County has said "no" to postpone the landscaping. Jackson has proposed to the County that if we guarantee that we'll do the landscaping in 90 days, will they give us the occupancy permit. So it's up in the year at this point. By postponing we can also take it out of the Jackson Construction contract and do it with volunteers from UUSS. John McMillan is going through the punch list with the contractor. Moving in may be delayed so we may have to contact SAUCC to extend our contract. Many invitations to events at UUSS on the 12th and 13th may have to be rescinded.

Monument sign: We're not in any rush to deal with that right now.

AV system: Tim Anderson and Megan Brooks have done a tremendous amount of work pulling wire, etc. Tim is also paying for the theater curtain. There will be "holes" in various places for items to be purchased, such as a projector, and a sign indicating the item and its cost.

The banners will be mounted most likely by the dedication, hung on the soffits but not

on an iron thing. There are items on Jackson's list that probably don't belong there, and Glory has made up a list of these items that can be for fund raising later.

Question as to what to do with memorial items—we don't have a memorial garden any more. Annie Kempees has found a number of items on the grounds. Existing policy states both the Aesthetics Committee and the Property Management Committee have to approve the placement of any memorials. Also questions as to what to do with the pictures of past ministers.

Old sound equipment: Megan Brooks, who has joined SAUCC, is wondering if we could donate our old sound system to SAUCC. This was tabled to a later date.

End of the project: When the project is completed there will be money left over. There may need to be one final meeting of the steering committee. As long as we're dealing with Jackson, and there's to be a final payment in October, the steering committee should stay around. Project Manager John McMillan agrees with this.

Funding team: Mary Howard, David Libby, Tiki Harlow, Betty Johnson. Appeal at dedication ceremony for a special gift. We need to continue to create and maintain wish lists for items needed for the building at least through October. Transition in October to the FRST team.

4. Treasurer's Report. Report posted in the Drop Box, report noted. Net income for July 2015 was \$1,500. Budget is essentially balanced with a small deficit at year end. Cash flow not an issue for the last several years but it could become an issue this year. \$30,000 from last year's surplus is funding 2015-15 budget. 5-star loan balance is currently zero. \$4,000 in interest due will be transferred in September. Gift guideline policy to be discussed at future BOT meeting.

The Board participated in an exercise (by voting) to determine how un-designated gifts to UUSS over \$10,000 should be allocated. The results were as follows: Long Range Planning (Capital Outlay Fund) = 30%; Debt Reduction = 30%; Reserve Fund = 20%; Endowment Trust = 10%; Temp. Restricted = 10%.

5. Fund Raising Strategy Team (FRST) Report—Timing of Fundraisers
 - a. Stewardship Team. A couple of meetings have been held. A couple of people are looking into ways for people to do planned giving, bequests, and beneficiary designation on their retirement accounts. Next step is to find out what materials UUA has for planned giving. The two who have led stewardship for the last two years and been on the committee for the last four have decided to wrap it up. We hoped to get someone to do a fall auction dinner, all family, but the October date is too soon. We hope to get auctioneer David Sabon who could attract vendor-donors.

Admin Property Management Team Report

- b. Renting to Members, Building Use Policy. Currently members are charged 50% of the public rate on their wedding and the use of small rooms. The Welcome Hall is a new room available for rent. Main hall rental \$1000, up from \$800. RE room rates have not gone up. At this point there is no change in policy. Lucy will meet with APMT next Thursday Sept. 3rd to discuss.
 - c. Building Policies
6. Membership-Linda K. Nothing to report, reassigning responsibilities.
7. Minister Reports
 - a. Rev. Roger— Had a meeting with Cathy Styc about the earth justice meeting and getting the church re-accredited with UUA as a green sanctuary. Question is whether UUSS members can appear at the Capitol or other rally venues and say they are representing views of UUSS. The congregation voted on Green Sanctuary in 2007 and that is covered there. If the church has taken a formal position on something, then that person can say "I'm from UUSS and here's the position our congregation has taken." If General Assembly takes a position on something we can say "I'm from UUSS and UUA has taken this position at General Assembly." Or you can say "I'm a UU and this is my position of conscience." It's important for our elected representatives to see individual constituents taking a stand, whether or not a larger congregation or national organization has formally endorsed a position. A casual observer won't know the difference.

Roger is teaching an adult education class on Monday nights. Roger and Lucy will be team teaching a course on evil with the help of a young adult newcomer.
 - b. Rev. Lucy—Year 2 of the Deeping Spiritual Circles, 30 people registered. New orientation program open to anyone with information about activities both new and old members might be interested in. Goal to do that in October. Choir director Keith doing well, meets with Lucy and Roger. Stanton dealt admirably with a frustrating Comcast situation—15 calls. Should honor him in some way. The bonuses were received well—Elaine thrilled, but Michele would have preferred a raise. She's done a lot with the building project.
8. Board Business
 - a. Appoint New Member—deferred.

Roger reported on a pastoral visit with Terry Preston at his rehab facility. Terry was eager to hear about the church's progress. Roger confirmed with Terry that the Board would be recruiting a replacement and also expressed the Board's love and appreciation for his service.
 - b. Dedication Ceremony—County still needs to approve landscaping deferral.

- c. Semi-Retreat Agenda—to be discussed later.
- d. Church is paying for the Sept. 12th dinner. Need help with setup and cleanup.
- e. Next Centerer—Denis.

9. Gordon did the closing.