

Summary of UUSS Facilities and Rental Rates

Room	Size	Maximum Capacity	Amenities	Audio/Visual/projection	Rental Rate
Auditorium/Sanctuary	3300 sq ft	350 seated in rows; 240 at tables	Stage; piano; lectern; theatrical lighting	complete sound system with 1 hour tech support per event; addl hours tech @ \$25 per hour	<i>Friday - Sunday and Holiday:</i> \$1000 for first 4 consecutive hours; \$200 each additional hour. <i>Monday - Thursday:</i> \$800 first 4 consecutive hours - \$150 each additional hour
Welcome Hall	2,100 Sq ft	150 seated in rows; 80 at tables	beverage kitchen; buffet; 2 patios	complete sound system with 1 hour tech support per event; addl hours tech @ \$25 per hour. 60" video screen with internet and laptop for presentations.	\$600 for the first 4 consecutive hours, \$100 each additional hour
Auditorium with exclusive use of Welcome Hall					\$200 per event in addition to main hall rental costs
Commercial Kitchen	404	NA	well equipped	NA	\$50 for first 2 consecutive hours; \$25 per additional hour
Mid-sized Meeting Rooms					
Fahs room	840 sq ft	50 in rows (lecture) 32 at tables (classroom); 48 at tables, (dining)	Small kitchen with sink, refrigerator, microwave	portable audio at no extra charge; proejector/screen \$25	\$200 for the first 4 consecutive hours, \$40 each additional hour
Library/Conference Room	505 sq ft	20 in rows, 16 at tables		50" video screen w/computer hook-up and internet access. No addl charge	\$200 for the first 4 consecutive hours, \$50 each additional hour
Room 7/8	728 sq ft	50 in rows (lecture) 32 at tables (classroom; 48 at tables, (dining)	Folding door allows room be split into separate spaces	portable audio at no extra charge; proejector/screen \$25	\$150 first 4 hours; \$35 each additional hour
Small Meeting Rooms					
Room 6	450 sq ft	20 in rows, 12 at tables		portable audio at no extra charge; proejector/screen \$25	\$50 for the first 2 hours; \$20 each addl hour
Room 9	486 Sq ft	20 in rows, 12 at tables		portable audio at no extra charge; projector screen \$25	\$50 for the first 2 hours; \$20 each addl hour

All our fees include set-up and take down of chairs and tables.

All rooms require a deposit of 50% of total rental costs at the time of signing the contract.