

## **UUSS Board of Trustees Minutes**

September 25, 2014

Members Present: Linda Clear, Linda Klein, Denis Edgren, Cathy George, Janet Lopes, Peter Killian, Terry Preston, Carol Jacobs, Charlotte Selton

Members Absent: Shirley Hines

Staff Present: Rev. Roger Jones

The meeting was convened at 7:00. The August BOT minutes were unanimously approved.

### **Building Project Update**

Janet reported that the funding team has organized a picnic potluck at UUSS for October 4. Bud Swank suggested that Bridging the Gap be on hiatus until funding is better coordinated. A representative from the Davis church will be at Sept. 28 Building Project Steering Committee meeting to share how they raised money for their building project. Colene, Project Delivery Team Co-Chair, will head up a chair selection group that will make a recommendation to the Board by March 15. Colene will also lead a group looking into lighting. Rich, Project Delivery Co-Chair, is heading up the group recommending audio-visual equipment. Space will be left inside the walls to allow for audio-visual equipment even if we can't afford all the equipment initially.

John and Judy, the project managers, have a weekly meeting with Jackson Construction. A request has been made for visual renderings on the latest design. A question was raised about whether we were still planning to reuse some of the old interior wood siding in the new design.

### **Treasurer's Report**

Denis reported that finances are good. Operating account healthy. Capital Campaign fund is at \$1.9 million. Approximately \$60,000 needs to be transferred to Five Star Bank prior to Dec. 30, 2014 to meet terms of loan.

The Finance Committee recommended that the Betty Ch'maj fund remain in the Temporarily Restricted Fund category. Finance Committee will draft a gifts designation guide in order to clarify the handling of monetary gifts to UUSS.

Linda Klein suggested that the Betty Ch'maj funds in excess of the original \$17,500 gift be used to help purchase AV equipment for the new building. Linda Klein and Linda Clear will follow up with Betty Ch'maj stakeholders.

### **Stewardship Update**

The Stewardship Committee will have their next meeting on Sunday Oct. 5 from 12-2.

The Committee has been pleased that their monthly message on generosity was put into the order of service.

### **Membership Update**

The membership appreciation lunch was held. The biggest challenge for greeters and the Membership Committee at SAUCC is the short time for setting up before the service and getting new people to Pilgrim Hall after the service.

### **Program Council**

Carol reported, based on Shirley's notes, that the Program Council did not have a chair or secretary. The retreat in November will help them to understand their mission. Shirley Hines will attend as the BOT representative. Rev. Roger's goal for the retreat is for Program Council members to be knowledgeable about the programs and activities being offered at UUSS.

### **Website Update**

Peter reported that the new website should be done at the end of the calendar year. Dirk is meeting with Rev. Roger weekly as he develops the main pages. Cathy reported that Dirk discussed with her the need to reduce the number of files currently posted on the BOT website. The Board recommended that current year and prior year data be available on the Website and that older data be stored as appropriate. Terry Preston will be the lead for the layout and content of the BOT section on the new website. Terry and Cathy will work to eliminate excess Board files on the existing site.

Charlotte will talk to Youth Group about having a social media page for the Senior High and Junior High Youth Groups. SHYG has about 15 members.

### **Minister Reports**

There has been a good response to the Spiritual Deepening Circles with about 100 people involved in 9 groups. A recent new member orientation was held, about 15 people attended, and about half joined or became pledging friends. Rev. Roger and Rev. Lucy have met with the major committees and groups during September. Rev. Roger led a workshop at PCD's Liberal Religious Educators Conference. RE has launched pretty well with many new volunteers. Three members of the Fresno Church will attend the Spirit Play training on October 4. Music and Adult Enrichment are going well.

### **Board Business**

The President, Treasurer, Ministers and the Chair of the Steering Committee for the Building Project will give reports at the October Congregational Meeting. Cathy will prepare the Community Partner ballot and Peter will do the analysis of the ranked choice voting.

Linda K. and Janet are interested in attending the PCD Leadership Day in Berkeley on October 25. Linda C. would like a good turnout for General Assembly in Portland this

year. BOT will have a soup Sunday December 14. Carol will center in October.

The meeting adjourned at 9:05.

Respectfully submitted, Cathy George, Secretary UUSS Board of Trustees