

UUSS Board of Trustees Meeting

September 26, 2013

Minutes

Board Members Present: Linda Klein, Glory Wicklund, Peter Killian, Meg Burnett, Janet Lopes, Gordon Gerwig, Eric Ross, Cathy George

Board Members Absent: Linda Clear

Staff Present: Rev. Roger Jones, Rev. Lucy Bunch

Guests: Joan Rubenson, Margaret Wilcox, Judy Lane, Nancy Lust, Dana Exum

Linda Klein called the meeting to order and Peter did the chalice lighting and centering. August BOT minutes were unanimously approved.

Duplexes

Gordon indicated that the RFP for the duplexes went out and 1 response was received with a proposed offer of \$300,000 and an indication that they would put \$250,000 into property improvements.

Meg moved, and Glory seconded, the motion that the duplexes be put on the market. Motion was unanimously passed. Gordon will follow-up with the Duplex committee.

IMP Update

Joan Rubenson updated the board on the work of the IMP Committees. The contractor selection process has started led by Jeff Gold. They expect to have a recommendation to the BOT at the October meeting. They are also trying to identify a volunteer Project Manager. Stanton would provide staff support to the Project Manager.

Street improvements must be made according to the County Engineering Department. Bob Davidson of the County Engineering Department indicated that the UUSS project does not meet any of the criteria for a deferral. This decision can be appealed to the County Board of Appeals but an appeal is not likely to be successful.

Margaret Wilcox presented information from the Logistics Committee. Rich Howard is co-facilitating the Committee with Margaret. The Committee would like the decision to be made soon regarding the temporary location for the church. The committee has established criteria for the evaluation of the temporary facilities. They also presented

descriptions of the 3 leading sites. The Committee will be holding a Congregational Conversation on October 20. They can have a recommendation of a temporary facility after that meeting and prior to the BOT meeting on October 24. Eric moved, and Cathy seconded, that the selection of a temporary facility be put on the BOT agenda for October 24. Approved unanimously.

Candidate Committee

Nancy Lust, Judy Lane and Dana Exum attended from the Committee. They have met and are well underway. They will be making an announcement about their work at both services on September 29.

Treasurer Report

Glory reported that the cash flow report was been done and is a good tool. Income and expenses for August were at about 97% of what was budgeted. Building use income was only \$220 for August against a budgeted income of \$4,000.

A discussion ensued about granting flexibility on rentals to Lucy and Stanton. Meg moved and Peter seconded that Lucy and Stanton should have the flexibility to rent the main hall for a minimum of \$400 with the renter able to provide a licensed security guard at their cost, if required. Unanimously approved.

Stewardship

Stewardship team is providing a stewardship message and inspirational thought each month. UUSS will be well represented at the District leadership development day in October relating to stewardship.

Program Council

Carol Jacobs and Janet Lopes are co-chairing. The PC is working on leadership development and will be holding a retreat in November and the fall Connections Fair is scheduled for October 20.

Minister Reports

Rev. Roger reported on there are some gaps in Religious Education. Miranda started the year without an RE Committee Chair and with a gap in Spirit Play. Roger has been recruiting RE team members.

Roger reported his participation in denominational activities. He has joined a study group of clergy from the largest congregations in our region (Walnut Creek, Berkeley, San Jose, Santa Rosa, Davis and UUSS). At their Sept. meeting, Stewardship as a Spiritual Matter, he got confirmation that UUSS Stewardship team is on the right track. This program will be offered to lay leaders in March at Mt. Diablo UU Church on March 15, 2014.

Newcomers Orientation to Membership will be offered in two upcoming sessions.

Roger reported on the numerous activities in the social justice area.

Rev. Lucy reported that she has spent a lot of time with staff and that relations with staff are going well. Lucy found the 4-day training “Fundamentals of Transitional Ministry” sponsored by UUA to be helpful. She will use information at BOT retreat and in Unigram articles and sermons. Lucy is working with the IMP team and has attended meetings of key committees at UUSS.

Roger and Lucy have established a Committee on Ministry that will address ministry for both ministers. Members include: Linda Klein, Mary Howard, Doris Janes, David Dawson and Lance Ryan. The Committee will also provide an evaluation of Lucy as required by the denomination.

Congregation Meeting Agenda

- Approve Minutes of May Congregational Meeting
- IMP Updates on duplex, selection of temporary facility, contractor selection
- Announce Candidate Committee
- Treasurer’s Report
- Ministers’ Reports
- Election of Community Partners

Cathy reported that one of the members of the Kids Freedom Club nominated Free the Slaves as a Community Partner and that it didn’t meet the criteria because it isn’t serving people in the Sacramento area or related to the UU denomination. It was decided to keep the current criteria for community partners but to allow the Kids Freedom Club to raise funds at UUSS throughout the year.

Membership

The membership committee is well organized and is functioning well.

All Ages

Good attendance at games night events. Parenting group is meeting and planning activities. Not much grass roots support for planning additional activities at this time. Roger has a list of all ages activities that occur at different times of the year.

Board Business

October BOT Meeting will include the recommendation from the Logistics Committee for the temporary church location during construction and a report on the selection of the contractor.

The Website Committee has a survey on the website and is developing an RFP on the website development.

It was suggested that the IMP Committee should think about how Endowment Trust funds may be used in the Phase 1a or the transition process.

Meg will center the next meeting.

Meeting adjourned at 9:03.

Respectfully submitted,

Cathy George, Secretary, UUSS Board of Trustees