

**UUSS Board of Trustees Meeting Minutes
October 23, 2014**

Members Present: Linda Klein, Denis Edgren, Cathy George, Janet Lopes, Peter Killian, Carol Jacobs, Shirley Hines, Charlotte Selton

Members Absent: Linda Clear, Terry Preston

Staff Present: Rev. Lucy Bunch

The meeting was convened at 7:00.

The September BOT minutes were unanimously approved.

Building Project Update

Janet provided the update. Steve Burns, a member of Davis Church talked about their fundraising efforts. It was a long, hard process for the Davis Church. They asked for money frequently to pay for specific items for the building. They did not have success fundraising to pay down the loan.

Glory has agreed to track the income and expenditures for soft costs for the building. Two new visual rendering drawings of the building will be done. The Project Delivery team is making progress on selecting chairs.

On December 21, there will be a celebration of the end of Capital Campaign. Requests for building fund gifts will be made and folks will be invited to extend their Capital Campaign gifts another one or two years.

Naming the new building

There has been some discussion about naming the new building. The Board decided that we would ask the Building Project Steering Committee to name the new building. Every room will need to have a name for rental purposes.

Linda K. suggested that this would be a good time to have discussions about renaming UUSS, given the need for new signage. The Board decided to put this on the agenda for the November meeting.

Treasurer's Report

Denis reported that the first quarterly results are good with a net income of \$21,000.

Stewardship Report

Cathy reported on the letter to the congregation asking for increased pledges will be

mailed in January with stewardship month running from February 8 to March 15. The Stewardship Team would like to have the BOT send out two e-mails during Stewardship Month to supplement the weekly testimonials. Dates for Board e-mails are on or before Feb. 15 and March 1. This year there will be no more than 25 personal visits or contacts that will focus on new members. The Stewardship team is planning a class on stewardship and generosity with the JHYG on Feb. 1.

Membership

Linda K. presented the Membership update. The Membership Committee has looked at attendance rates. They have gone down slightly from last year. The number of visitors has remained consistent. Lucy indicated that time right after a new member joins the church is a critical time for getting them connected to the church.

Program Council- Carol reported on the Program Council. Sandra Meredith resigned and the Program Council is not replacing her. The Program Council will have a retreat on Nov. 1. Both Shirley and Carol will attend for the BOT. There was some discussion that the UUSS constitution specifies the number of Program Council members. Carol will follow up with Roger.

Website Update- Peter shared the minutes from the last Website committee meeting and reported that progress is being made. Dirk is working on You Tube tutorials for members wanting to update pages.

Minister Reports – Rev. Roger is in Tucson and northern Mexico for a border witness trip for clergy through the UU College of Social Justice. He has met with over 14 committees or leadership groups at UUSS or their chairs. Religious education has launched well with many new volunteers but still needs a standing committee.

Rev. Lucy reports that Stanton has accepted the permanent job as Facilities and Communications Coordinator and that the staff is functioning well as a team. Rev. Lucy and Michele are working on a financial tracking process for the building project that will be useful to the steering committee, BOT, project managers and the funding team. The Spiritual Deepening Circles are up and running with over 100 people participating.

Board Business

The October Congregational Meeting was well attended with a 30 percent attendance rate and went well with positive reports about the congregational affairs. Community partners for 2015 were elected and the results will be reported in the December Unigram.

Linda K. met with two stakeholders from the Betty Ch'maj fund requesting that capital appreciation funds above the original \$25,000 donation be used for audio-visual equipment for the new building. This item was tabled until next month.

Linda C. will seek a chair for the April auction.

Shirley will center next month.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted, Cathy George, Secretary, Board of Trustees