

UUSS Board of Trustees Meeting Minutes

October 24, 2013

All Board members were present: Linda Clear, Linda Klein, Glory Wicklund, Janet Lopes, Eric Ross, Peter Killian, Gordon Gerwig, Cathy George, Meg Burnett

Staff Present: Rev. Roger Jones, Rev. Lucy Bunch

Guests Present: Colene Schlaepfer, Joan Rubenson, Margaret Wilcox

Consent agenda

The September BOT minute were unanimously approved.

Duplexes

Colleen Schlaepfer gave an update on the duplexes. Two builders responded to the RFP expressing an interest in the property. In the meantime a third builder has expressed interest. Colleen said we would know soon where the builder's stand with regard to the property.

Linda Clear indicated that the Executive Committee believes that we need a formal appraisal on the property so we know where we stand with regard to the selling price. Linda Klein moved, and Meg seconded the motion, that we get a formal appraisal on the property. The motion passed unanimously. Gordon will contact an appraiser. The Board indicated that if we do not get a reasonable offer from one of the builder's, that the BOT would list the property with a realtor.

Implementing the Master Plan

Joan Rubenson discussed the memorandum from Jeff Gold on the recommendation of Jackson Construction as the General Contractor for the building process. The IMP Subcommittee was unanimous in the decision after a detailed review of proposals from six contractors and interviews with the top three contractors. Per Jeff Gold, this recommendation calls for UUSS to engage in a pre-construction agreement so that Jackson Construction can provide construction cost evaluation in the months ahead as final detailed plans are prepared. The actual construction contract between UUSS and Jackson Construction will be finalized in the second quarter of 2014 after final costs are determined. Janet moved, and Meg seconded, that we approve Jackson Construction as the general contractor. The vote was unanimous in favor of the motion.

Margaret Wilcox reported that the IMP Committee unanimously recommended Sierra Arden United Church of Christ (SAUCC) as our home away from home during construction at UUSS. Our service would be at 10:30 a.m. during the year with a 10 a.m.

start in the summer. The parents of religious education children strongly preferred a morning service rather than an afternoon service. There will be a small office space for us to use on Sunday's. Linda Klein moved that we accept the recommendation of SAUCC as our temporary facility. Janet seconded the motion, which passed unanimously. The IMP Committee will hold it's next meeting on November 3rd.

Candidate Committee- Linda Klein reported that Roger will give a sermon on the vision for his ministry on January 12, 2014. There will be a reception after the services and it will include the distribution of a booklet about Roger's qualifications as senior minister. The Board approved an expenditure of no more than \$200 from Board funds for Roger's reception.

Treasurer's Report- Glory reported that the September income and expenses were looking good. Glory would like the marketing committee to focus on rentals of the social hall and Fahs Room. We need a renter's package for each of those rooms and for holding weddings at UUSS. The information on rentals needs to be available in Spanish. The Fahs room should be available for rentals next year during construction.

Program Council- Janet and Meg reported that the Fall Connections Fair sponsored by the Program Council went well. The Program Council will check with the programs to see if they found it to be effective. The PC retreat is November 23 and will focus on leadership development.

Minister's Reports

Rev. Roger continues to meet with many congregational committees. He is pleased with the work of the Candidating Committee and the new Committee on Ministry. Tiffany Urness will lead a six-week Ministry Circle session as was done, successfully, last year. The RE program is active with Coming of Age and OWL programs as well as Sunday morning programs. Roger has been busy with denominational activities both in the region and nationally.

Rev. Lucy continues her support to the IMP Committee especially the Logistics and Finance Subcommittees. She has outlined staff assignments and reporting relationships. Lucy is working on PCD committees and is beginning a six-year term on the Commission on Appraisal of the UUA.

Board Business- The agenda for the Congregational Meeting on October 27 was finalized. The Board meeting in November needs to include an item on the recognition of donors. The Executive Committee will be meeting November 7 and the Board meeting will be held November 21. Eric will center the November meeting.

Respectfully submitted, Cathy George, Secretary UUSS Board of Trustees

