

*We represent our congregation in matters of policy, vision, communications, and advice regarding the business of the congregation.  
We promise to be respectful of one another  
by listening to understand,  
by keeping confidentiality,  
by having our behavior reflect our word  
and by remembering to be honest, helpful, timely, forgiving, and kind.*

**UUSS Board of Trustees Meeting**  
August 22, 2013 7:00 – 9:30 p.m.

**AGENDA**

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|--|-----------|
| 1) Welcome   | 7:00-7:05 |
| a. Chalice Lighting & Centering - Linda Klein            |           |
| b. Reading of Covenant                                   |           |
| c. Introduction of Guest: Joan Rubenson                  |           |
| 2) Consent agenda  | 7:05-7:10 |
| a. Approve July BOT minutes – attached                   |           |
| 3) Duplexes – Roger                                      |           |
| a. Latest update, how many RFP's went out?               | 7:10-7:15 |
| 4) Implementing the Master Plan – Joan Rubenson          | 7:15-7:40 |
| a. Temporary Location                                    |           |
| b. Move, Packing and Storing                             |           |
| c. Use Permit Process                                    |           |
| d. Shortfall   |           |
| 5) Treasurer Report- Glory Wicklund                      | 7:40-8:00 |
| a. Holiday Pay-Amendment to Employee Handbook (attached) |           |
| b. Holiday Pay   |           |
| c. Brandywine Funds Account Authorization (attached)     |           |
| d. Budget Topics-cuts, ask congregation                  |           |
| 6) Stewardship- Roger                                    | 8:00-8:10 |
| 7) Program Council-Janet and Meg                         | 8:10-8:20 |
| 8) Candidate Committee Charge- Linda Klein               | 8:20-8:30 |

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| 9) Lucy and Roger's Contracts               | 8:30-8:45 |
| 10) Building Our Future- Linda Klein        | 8:45-8:50 |
| 11) All Ages – Peter                        | 8:50-8:55 |
| 12) Minister Reports – Roger and Lucy       | 8:55-9:05 |
| 13) PCD Presidents Meeting- Linda C.        | 9:05-9:10 |
| 14) Board Business – Linda C                | 9:10-9:25 |
| a. Next Meeting-Agenda Items                |           |
| b. Board Retreat Agenda Items, food, dinner |           |
| c. Church Calendar-Service Auction          |           |
| d. Web Committee-                           |           |
| 15) Next Centerer, Extinguish Chalice       | 9:25-9:30 |