

*We represent our congregation in matters of policy, vision, communications, and advice regarding the business of the congregation.  
We promise to be respectful of one another  
by listening to understand,  
by keeping confidentiality,  
by having our behavior reflect our word  
and by remembering to be honest, helpful, timely, forgiving, and kind.*

**UUSS Board of Trustees Meeting**

August 28, 2014 7:00 – 9:30pm

- |  |           |
|--|-----------|
| 1) Welcome   | 7:00-7:10 |
| a. Chalice Lighting & Centering - Cathy  |           |
| b. Reading of Covenant   |           |
| 2) Consent agenda  | 7:10-7:10 |
| a. Approve July BOT minutes  |           |
| 3) UUSS Building Project Updates– Janet  | 7:10-7:25 |
| 4) Church Funds and Purposes- Denis  | 7:25-7:45 |
| a. (Heritage, Endowment, Bequest, Non-Pledged Contributions, Building Fund)      |           |
| b. Thank you letters for contributions other than Endowment, or Bridging the Gap |           |
| 5) Treasurer’s Report-Denis  | 7:45-8:05 |
| a. Monthly Report  |           |
| 5) Stewardship Update- Cathy   | 8:05-8:15 |
| 7) Membership Update – Linda K.  | 8:15-8:20 |
| 8) Program Council- Carol and Shirley  | 8:20-8:30 |
| 9) Website Update- Peter   | 8:30-8:35 |
| 10) Minister Reports – Rev. Roger and Rev. Lucy                                  | 8:35-8:55 |
| 11) Board Business – Linda C   | 8:55-9:20 |
| a. Board Retreat - August 30 (food and schedule)                                 |           |

- b. Congregational Meeting- Oct. 12  
notice of meeting, agenda, election of community partners,

Notification of Congregational meeting at least 21 days in advance.

May use newsletter, e-mail, mail for notification. Notice must specify time, place and purpose of meeting.

Needs to be done before/on Sept. 21

20 percent quorum unless a call vote

No absentee ballot unless an election.

Agenda- Approval of May minutes

Treasurer Report

Update on building project

President's report

Minister's report

Community Partners

- c. Next Centerer-

12) Extinguish Chalice- Cathy

9:20