

**Unitarian Universalist Society of Sacramento
Board of Trustees Meeting
May 23, 2010**

MINUTES

Call to Order & Welcome Guests. Margaret Wilcox called the meeting to order at 7:30 PM.

Board members present: Margaret Wilcox, Alice Lopes, Jeff Voeller, Cathy Whitney, Linda Klein, John Abbott, Lisa Malkin and Kathryn Canan. Board member absent: Carrie Cornwell.

Staff present: Rev. Doug Kraft, Rev. Roger Jones, David McMorris, and Carole Czujko

Guest present: Barbara Gardner

Consent agenda: The April 2010 minutes were approved unanimously.

ORGANIZATIONAL/RELATIONSHIP MATTERS

Review of Congregational Meeting: Margaret led a discussion on how the May 23rd Congregational Meeting went. The issue that seemed to present the most concern at the meeting was the amount in the budget for the UUA and PCD dues. There were some who wanted the UUA dues to be a line on the pledge card. The budget, however, passed unanimously. The meeting was long in part due to the budget discussion and in part due to the information presented on Building the Future. Doug mentioned that the Building the Future report was substantive and dealt with institutional issues and felt like a meeting that would take place at a large church.

Approval of revisions to *Building the Future: A Five-Year Plan*: Margaret asked for questions and concerns. John moved and Alice seconded approval of the revisions to Building the Future. It was passed unanimously.

Appointment of BTF – Building & Grounds Oversight Group: Barbara Gardner reported that Carrie Cornwell, Margaret Wilcox, Ginger Enrico, Bill Storm, and she had agreed to serve on this oversight group to manage and move along the process for developing a plan for the campus' building and grounds. John moved, and Alice seconded that the board appoint these five members to serve as the BTF- Building and Grounds Oversight Group. Passed unanimously.

Funding and Timing for BTF Building & Grounds RFP: Barbara Gardner reported that the strategy moving forward will be to divide up the process into segments: finances, legacy, conceptual or program elements, and physical elements or meeting spaces. These elements will go on concurrently with each having multiple parts including education of the congregation, assessment of outcomes, and a capital campaign. As information becomes available, it will be presented to the congregation and published. The Oversight Committee will coordinate it all and delegate specifics to their committees or groups. It was moved by John and seconded by Alice that the board approve this strategy for goal 1 of the Building the Future. Passed unanimously.

One of the first steps needed in Building the Future is a site assessment, which would deal with code compliance, ADA, drainage, and earthquake standard issues. The cost of hiring an appropriate company to do the assessment would be approximately \$10,000-20,000. The

timeline would be to get the assessment during summer 2010. Since the guidelines for use of bequest money states that the money could be used for initiatives with long term impact and used with matching funds, it was moved by John and seconded by Alice that a building and grounds site assessment move forward using the Urness Fund and matching funds from bequest money up to a total of \$20,000. Passed unanimously.

Association Sunday observation– October 2010: It was suggested that Association Sunday be October 3 and that at that time money would be raised from the congregation for a contribution to the UUA.

Wage structure for Religious Education staff: Linda moved and John seconded that the new wage structure for the RE assistant and the two child care providers in Room 11 that was written by Roger be approved. Passed unanimously.

Update on celebration for Barbara Lazar: Cathy announced that this will occur on June 6th. Barbara will sing with the choir that day. Cathy is collecting funds for a gift, and she has ordered cakes. Barbara Hopkins is also helping to organize this celebration. Cards and a money tree will be available for people to contribute at Connections Central.

10th Anniversary: Linda Klein noted that progress has been made on the book project. Three board members took CD's of the sermons home to review for inclusion in the book. Patty Taylor will do the artwork for the cover, and Linda and Doug are meeting in early June to do sermon selection. It was suggested that there be a system to preorder the books at Connections Central before the party in September. Margaret and Alice will work on the party for September.

Program Council report: Cathy and Jeff reported that the Program Council is interested in hosting a meeting of local UU congregations in the near future. Someone is needed to coordinate new member photos to enter in Power Church. The next meeting will be at 6:15 on June 17th.

MINISTERIAL MATTERS:

Doug stated that he had given two memorials at the church recently, participated in Gather the Spirit (his ministerial evaluation by the congregation), helped other UU congregations in the area with some problem issues, and continued his Leadership Group where he sees some members of the group moving into strong positions within the congregation.

Roger was in Boston at the time of the meeting.

Carole reported that she participated in the intern assessment process, is working with adult enrichment, will give her last sermon next Sunday, is working on connecting activities for Camp Norge, will develop a support circle for under and unemployed members, worked with Family Promise on pastoral issues, led worship leaders writing workshops, and participated in youth adviser training at UUSS.

OPERATIONAL MATTERS:

Treasurer's report: Lisa reported that income YTD is \$524,591, 95% of budgeted income, and that expenses YTD remain below budgeted amounts at \$530,427 or 96% of budget. As a

result, UUSS is expected to run a small deficit for the fiscal year.

Business Administrator's report: David reported that the 2011-11 has received 309 pledges for a total pledge amount of \$423,200 as of May 26. This is about \$4,000 less than the amount that had been pledged by this time last year. David also noted that PG&E, due to problems with the "Smart Meter" has informed UUSS that it underpaid its gas bill by \$5800 in the 16 months since December 2008. To correct for this error, \$363 is being added to UUSS's PG&E bill for each of the next 16 months. This will create a deficit in the 2010-11 budget that was just enacted.

Recap - parking lot - dates to remember: Executive Committee meeting is June 10th,
Next board meeting is June 17th.

Meeting adjourned at 9:16 PM.

Respectfully submitted, Linda Klein, Vice President, UUSS Board of Trustees