

**Unitarian Universalist Society of Sacramento
Board of Trustees Meeting Minutes
December 28, 2006**

Meeting was called to order at 7:04

Board members present: John Abbott, Virginia Dunstan, Denis Edgren, Steve Hoverman, Tina Stidman, Terry Preston, Kate Throop,

Board members absent: Celine Walker, Dave Paul, Judi Morrison, John McMillan, Alice Lopes

Staff members present: **Connie Grant**

Guests present: **None**

I. Agenda Review: There were no changes to the agenda.

II. Consent Agenda: Passed with no objection

III. Ministerial Matters:

Connie Grant reported that the three services she conducted were well-received. She will be leading membership orientations on March 7th and 14th. The issue of child care was raised and Connie said there is a task force working on a proposed system so that those making arrangements for child care at events will know what to do. The proposed system will be brought to the board for approval.

IV. Operational Matters:

Treasurer: Denis Edgren reported that the budget is on track, i.e., income is where we had hoped, revenue is at 100%, and expenses are at 85%. This will change in the coming month with Refer a Chef leaving. Plate collections are above projections. The format of the November balance sheet continues to be improved to conform with general accounting principles. A question was raised regarding the "Church Co-op" fund, whether this account is still needed. As of this date, the service auction has netted \$10,600 but all monies are not in. Although the balance sheet shows a surplus of \$20,000, part of this is capital outlay and it will be moved to a reserve account to meet future obligations.

The finance committee has started work on the '07 budget. They will have a draft budget in February. By April a budget needs to be mailed out in advance of the congregational mtg. The board will need to determine budget priorities. Increases in health care insurance and pension costs will need to be included. The board will have a special meeting on March 3rd to review the budget.

UUSS will be paying off '92 member notes this month. There was discussion regarding health benefits when a UUSS employee is covered by a spouse's health plan. Should they be reimbursed? Dave will be asked to come up with a proposal about this issue.

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V. Organizational/Relationship Matters:

Development Task Force update: Terry Preston said he wants to discuss ideas with other board members—Kate suggested that Terry ask Judi and Dave Paul to join him and/or discuss it at the board social.

Congregational Conversation assignment review: Jan 7: John McMillan and Alice Lopes; Feb 4: Steve Hoverman and Terry Preston; March 4: Judi Morrison and John Abbott.

Jan. 6, 07-- Open Meeting – The Endowment Trust granted the Board’s request to provide up to \$1600 to pay for an appraisal of the duplexes. The appraiser said there was no point in making a full appraisal as we would need another one if we sell. For that reason a “desk top”(cursory) evaluation was made and we were charged \$150. Based on comparable property sales, the estimated appraised value is \$395,000 per unit – this includes the volleyball court area.

Betty Ch’maj Fund proposal from Program Council: The Program Council is preparing a proposal to allow the PCd to manage the Ch’maj Funds. The Board has not received an official proposal as yet so this item will be postponed until the Jan. ’07 meeting.

VI. Pending Issues:

Report from Child Care Task Force

Proposal for employees already covered by health insurance, Dave McMorris.

Betty Ch’maj fund—consider proposal of Program Council.

VII. Dates to remember:

Carrie Cornwell and Tina Stidman will meet with the board **Sunday, Jan 14th** between services, to talk about the Stewardship campaign.

Saturday, March 3, 1-3 p.m. special board meeting to review the budget.

VIII. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

**Virginia Dunstan,
Secretary, USS Board of Trustees**