

**Unitarian Universalist Society of Sacramento  
Board of Trustees Meeting  
August 27, 2009**

**MINUTES**

**Call to Order & Welcome Guests.** Margaret Wilcox called the meeting to order at 7:36 PM.

Board members present: Margaret Wilcox, Linda Klein, Carrie Cornwell, Alice Lopes, Lisa Malkin, David Navarro, Jeff Voeller, and Cathy Whitney. Board members absent: Kathy Canan and John Abbott

Staff present: David McMorris, Rev. Doug Kraft, Rev. Roger Jones, and Carole Czujko

Guests: Barbara Gardner, Ginger Enrico

**Consent agenda:** The following items were approved as consent matters:

- July board meeting minutes;
- Appointment of Jeff Voeller to board for the remainder of the church year. Jeff will serve as Program Council liaison for 2009-10;
- Allocation of a \$16,350 housing allowance and \$42,836 salary for Family Minister Roger Jones for a total of \$59,186 for 2009-10; and
- Authorizing Carole Czujko, the ministerial intern, to conduct rites of passage, including legal marriages, on behalf of our congregation.

**ORGANIZATIONAL/RELATIONSHIP MATTERS**

**Board representatives at congregational conversations:** Margaret passed around a sign up sheet for members of the board to be present at each congregational conversation this church year.

**Appointment of the remaining Building the Future membership task force:** Margaret and Carole Czujko indicated that they would like to wait one more month before presenting a proposed task force membership to the board for approval.

**Building & Grounds Planning Committee update:** Barbara Gardner reported on the entry way project, which now has a permit from the county, and in addition, a bid from a contractor of about \$18,000 has been accepted. Bob Oyafuso and the task force added to this \$1,100 for additional clearing, landscaping, and irrigation work. The contractor plans to start work the week after Labor Day.

Barbara also passed around the UUMP, the master planners, new logo. On Oct. 4<sup>th</sup> there will be a forum regarding a possible housing project on the USS campus. A summary of what has been planned and accomplished regarding long term planning so far will also be presented there and again at the Oct. 18 congregational meeting.

**Stewardship drive 2010:** Ginger Enrico and JoAnn Anglin are leading the 2010 pledge drive. Ginger reported that they are looking at the question of fair share givers and are looking for input from the board. Ginger distributed information on the current pledge levels and existing needs for revenues from pledging. A discussion ensued about the fair share giving and about the best focus for the campaign. The board agreed that we would make an effort to get baseline information out to the congregation on needed

revenues. JoAnn and Ginger will come back periodically to the board for updates.

**Donor recognition implementation:** Linda reported back on her and John Abbott's efforts for UUSS to recognize those who make significant gifts as bequests or otherwise to UUSS. The poster for fair share givers is up in the foyer. The donor tree has been ordered and should be here within a month, but then the leaves will need to be engraved with the names and donations. Linda requested help identifying past donors who should be included.

**Guidelines for Sunday lunches:** Margaret reported that the Executive Committee recommends that the board establish guidelines for Sunday lunches, presuming that someone or some group steps forward to organize the lunches. The two recommended guidelines from the Executive Committee are:

1. Sunday Lunches at UUSS must be financially self-sustaining.
2. Sunday lunches must be managed and coordinated by a person or church group that does not rely primarily on the office staff for organization and execution.

Linda moved and Cathy seconded approval of these guidelines. Passed unanimously.

**Proposed amendments to the constitution and by laws:** Margaret passed around two proposed amendments to the UUSS Constitution and one to the UUSS Bylaws.

Proposed constitutional changes: Because Denis Edgren recently had to leave the board due to having been treasurer prior to his term as a regular board member, Margaret proposes changing the special language restricting a treasurer's further service. In addition, there is old language requiring the board to approve chairs of committee, despite that a number of committees now report to the Program Council.

Linda moved, David seconded, that the board approve and submit to the congregation in October an amendment to the constitution to provide strike Article VII, Section 6(2) and insert instead that "The Treasurer shall serve for a term of two years." Passed unanimously.

Cathy moved, Carrie seconded, that the board approve and submit to the congregation in October an amendment to the constitution to strike Article X, Section 4(1) and replace it with "Chairs of all committees shall be selected by the members of their respective committees and shall be members of the Society. Chairs of the Nominating and Communication Facilitation Committees shall be members of the Society and shall be elected as previously described herein. Passed unanimously.

Change to Bylaws : Linda moved, and Jeff seconded, that the board strike Section 1.1.4 (b) of the UUSS Bylaws and replace it with "A friend has no rights of membership in the Society but receives the newsletter and notices." Linda added, and Jeff accepted, that the Bylaws be further amended to strike the second sentence of Section 1.1.5 (b) that reads "Subscribers will not be recognized in the directory," and additionally replace the word "subscriber" with "guest" where it appears throughout the Bylaws. Passed unanimously.

**Opportunity to participate in PCD's *New Century Summit*:** Margaret passed out a flyer about this program, which is set for late January.

**Program Council report:** Cathy reported that the council had a three-day retreat in August at which the council set its priorities for the year and formed two task forces to work on these priorities. The Fellowship Activities and Enrichment team will reach all members, old and new, and increase involvement. The Connection Central team will increase awareness all of members of existing activities,

with a focus on new members. This team will host two opportunity fairs, the first on September 27th. Liaisons were assigned.

#### **MINISTERIAL MATTERS:**

**Doug** reported briefly on his study period and vacation. He noted his plans for the coming year, including forming the Spiritually Grounded Leadership Group, which starts September 23rd. He also noted the energy around the entryway project and many of the efforts at UUSS.

**Roger** reported that there are nearly complete teams to teach RE this year. Jeannine Newcum is the new RE Committee chair. Parents of children in Grades 1-5 must come to an orientation for Spirit Play this coming Sunday or on September 20th. There are 14 people going through the membership orientation this Monday and next. Roger is moving into a new apartment and sold his condominium in San Jose.

**Carole** stated that she would like to send a brief write-up before board meetings reporting on her intern experiences. Most of her time so far has been spent sitting in on committee meetings and attending the Program Council retreat to get up to speed on what is going on at UUSS. She noted the good energy around membership support. Carole anticipates that Wednesday will be her day off.

#### **OPERATIONAL MATTERS:**

**Treasurer's report:** Lisa reported that income in July was at 106% of budget, and expenses YTD were 84% of budget.

**Business Administrator's report:** Dave reported that membership stands at 383 with 313 active pledges. Total pledges dropped by about \$2,000 to \$435,727. Dave also showed the drop off in the number of Sunday lunches served. The floor in the kitchen and main hall has been patched at a cost of \$473. Dave will be on vacation from September 2 - October 2.

**Recap - parking lot - dates to remember:** Next board meeting is September 24th.

Meeting adjourned at 9:33 PM.

Respectfully submitted, Carrie Cornwell, Secretary, UUSS Board of Trustees